

Summer Program Counselor, AM or PM Shift Junior
Academy at Mass Academy
Worcester Polytechnic Institute

Direct Link: <https://www.AcademicKeys.com/r?job=233470>

Downloaded On: May. 8, 2024 2:32pm

Posted Mar. 25, 2024, set to expire Jul. 4, 2024

Job Title Summer Program Counselor, AM or PM Shift Junior
Academy at Mass Academy

Department Mass Academy

Institution Worcester Polytechnic Institute
Worcester, Massachusetts

Date Posted Mar. 25, 2024

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Counseling Services

Apply Online Here <https://apptrkr.com/5127523>

Apply By Email

Job Description

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JOB TITLE

Summer Program Counselor, AM or PM Shift - Junior Academy at Mass Academy

LOCATION

Worcester

DEPARTMENT NAME

Mass Academy-JM

DIVISION NAME

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Worcester Polytechnic Institute - WPI

JOB DESCRIPTION SUMMARY

Mass Academy seeks a summer program counselor to support our Junior Academy summer academic enrichment program.

This is a temporary position.

Dates of employment: June 25 and 26 for training, June 26 and 27 in the evening for family orientation, and July 8 through July 19 for the Junior Academy program.

Work hours: 7:00 AM - 2:00 PM or 10:30 AM - 5:30 PM

About the Junior Academy at Mass Academy

The Junior Academy at Mass Academy is a two-week summer program for rising 7th and 8th grade students from diverse backgrounds. This day program is designed to provide academic enrichment and support through meaningful learning opportunities so that students will be more confident, curious, and engaged in their learning and realize that science, technology, engineering, and mathematics are not only accessible to them, but they are also rewarding and can open doors for their future.

Participating students will receive literacy and math support, engage in hands-on STEM projects, and visit the WPI campus to tour labs and meet researchers.

About Mass Academy

The Massachusetts Academy of Math and Science (Mass Academy) is a tuition-free, co-educational, public school of excellence that enrolls approximately 100 academically accelerated 11th and 12th grade students from Massachusetts. Math and science are emphasized within a comprehensive, interactive academic program. Rigorous junior year classes and senior classes taken at Worcester Polytechnic Institute (WPI) prepare students for college academics before they've graduated from high school.

JOB DESCRIPTION

WPI is passionate about creating an inclusive workplace that promotes and values diversity. We are looking for candidates who can support our commitment to equity, diversity and inclusion.

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- There are two shifts:
 - Morning counselor shift schedule: 7:00 - 2:00
 - Afternoon counselor shift schedule: 10:30 - 5:30
- Assist teachers during academic classes
- Provide academic support to individuals and groups of students as needed
- Foster a positive, educational, and fun community; emphasize mutual respect and inclusiveness
- Work with other members of the team to plan, organize, and facilitate activities
- Assist with student drop off and/or pick up
- Ensure all students check in and check out every day
- Monitor students throughout the day to ensure student participants adhere to all rules and remain safe; report any concerns to the supervisors as they arise
- Actively participate in Junior Academy team meetings
- Work collaboratively with other Junior Academy staff, including teachers
- Effectively communicate with parents, students, and staff
- Participate in other aspects of the Junior Academy program (eg. morning meeting and team building activities)
- Other duties as assigned

REQUIREMENTS

- Qualified candidates will have a growth mindset and believe all students are capable of learning at a high level when given the proper support
- High school diploma or currently enrolled in high school required
- Positive attitude, responsible work ethic, and ability to collaborate effectively with a team required
- Experience working with children preferred.
- Strong communication skills required
- Ability to work on your feet for long periods of time being very active (4-5 hours). May work events that are outdoor and exposure to heat, rain, and inclement weather.
- An offer is conditional pending a criminal background check.
- Participate in mandatory training for all staff.

Please include a cover letter with your resume for consideration.

FLSA STATUS

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United States of America (Non-Exempt)

WPI is an Equal Opportunity Employer that actively seeks to increase the diversity of its workplace. All qualified candidates will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability. It seeks individuals with diverse backgrounds and experiences who will contribute to a culture of creativity, collaboration, inclusion, problem solving, innovation, high performance, and change making. It is committed to maintaining a campus environment free of harassment and discrimination.

To apply, visit: https://wpi.wd5.myworkdayjobs.com/en-US/WPI_External_Career_Site/job/Worcester/Summer-Program-Counselor--AM-or-PM-Shift---Junior-Academy-at-Mass-Academy_R0002733-1

About WPI

WPI is a vibrant, active, and diverse community of extraordinary students, world-renowned faculty, and state of the art research facilities. At WPI, we have competitive and comprehensive benefits, including health insurance, long-term care, retirement, tuition assistance, flexible spending accounts, work-life balance and much more.

Diversity & Inclusion at WPI

WPI is committed to creating an inclusive workplace where everyone feels valued and respected; a place where every student, faculty and staff member can be themselves, so that they can study, live, and work comfortably, to reach their full potential, and make meaningful contributions in order to meet departmental and institutional goals. WPI thrives on innovative practice and welcomes diverse perspectives, insight, and people from diverse lived experiences, to enhance the community environment and propel the institution to the next level in a competitive, global marketplace.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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Contact

N/A

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