

Custodian (SHORT-TERM, TEMPORARY)
West Valley-Mission Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=229833>

Downloaded On: May. 13, 2024 8:38pm

Posted Jan. 31, 2024, set to expire May 29, 2024

Job Title	Custodian (SHORT-TERM, TEMPORARY)
Department	
Institution	West Valley-Mission Community College District Saratoga, California
Date Posted	Jan. 31, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Apply Online Here	https://apptrkr.com/4979275
Apply By Email	
Job Description	

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Custodian (SHORT-TERM, TEMPORARY)

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Closing Date:

Definition:

SHORT-TERM, TEMPORARY STAFF POOL

This recruitment is being conducted to fill temporary assignments for the upcoming semester that can

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begin as soon as summer 2023. Applications for Short-Term, Temporary Staff pools are continually accepted (unless otherwise specified) by the District and will be added to the application pool for review by hiring authorities on an as-needed basis. Should you be invited for an interview, you will be contacted by a District representative.

POSITION DEFINITION

To perform a variety of cleaning tasks in assigned district facilities; to assist with room setup for meetings and special events; and to perform minor facilities maintenance tasks.

Assignment:

This is a temporary, hourly position, with possible assignments located at either WVMCCD campus:

- Mission College, Santa Clara, CA
- West Valley College, Saratoga, CA

Generally, most assignments are Monday-Friday, 8:30am-5:00pm. Hours may vary depending on departmental needs.

Salary and Benefits:

\$28.38 (hourly)

Due to the temporary nature of this position, benefits are not included.

Minimum Qualifications:

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

- Two years of responsible custodial experience.
- Equivalent to the completion of the twelfth grade.

Examples of Duties and Responsibilities:

Duties may include, but are not limited to, the following:

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- Clean and sanitize restrooms, including fixtures, floors, and mirrors; replenish soap and paper goods.
- Pick up refuse from facilities and grounds; empty ashtrays and urns, wastebaskets, and other receptacles.
- Vacuum, sweep, mop, and polish floors and exterior steps.
- Clean stairs, hallways, corridors, walls, moldings, boards, outside steps, windowsills, and other designated areas.
- Clean blinds, radiators, grills, intake and exhaust vents, light fixtures, elevator interiors; polish metal fixtures and handrails.
- Dust, clean and/or wax work surfaces including desktops, furniture, and woodwork.
- Move and rearrange furniture and other equipment, as needed.
- Perform special maintenance projects such as power washing of graffiti, set up for large special events, periodic window washing and/or carpet shampooing, and stripping/waxing of tile floors.
- Read and interpret work orders.
- Perform related duties as assigned.

For more information on this position and to apply, please visit our website at the following link:
wvm.peopleadmin.com

Applicants who, due to a disability, require accommodations to complete the application, testing or interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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