

**Athletic Recruiter/Coach - Football
Erie Community College**

Direct Link: <https://www.AcademicKeys.com/r?job=228107>

Downloaded On: May. 9, 2024 12:04am

Posted Dec. 22, 2023, set to expire Dec. 7, 2024

Job Title	Athletic Recruiter/Coach - Football
Department	Athletics & Pool
Institution	Erie Community College Buffalo, New York
Date Posted	Dec. 22, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coach Professional Staff
Academic Field(s)	Athletics and Recreation Services
Job Website	https://ecc.wd5.myworkdayjobs.com/en-US/CareerOpportunities/job/North-Campus---Williamsville/Athletic-Recruiter-Coach---Football_J0001897

Apply By Email

Job Description

Department:Athletics & Pool

Salary/Hourly:\$41,277.13 Annual

Union/Position Status:AAECC FT

Posting Closing Date:January 12, 2024

Please note that the posting will close at midnight (12:00 AM) on the posting closing date.

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This means any applications must be submitted by 11:59 PM the evening before.

JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

The work involves recruitment and coaching activities in a community college. Under the general supervision of the Director of Athletics, the incumbent is involved in special projects and assignments involving student recruitment. The work also involves coaching, on a part-time basis, one or more athletic sports teams representing a community college in inter-collegiate varsity competition. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Coaches and develops improvement in performance of student athletics in inter-collegiate varsity sports;
- Submits a monthly recruitment activities report to the Director of Athletics;
- Coordinates recruitment activities with the Director of Admissions;
- Follows up with potential students by telephone and/or email;
- Develops the mental and physical abilities of the players to perform to the maximum of their ability;
- Recruits players to attend the College and participate in Varsity sports;
- Counsels student players in good sportsmanship, good study habits, and the importance of maintaining good grades in their academic area;
- Works with the Director of Athletics and other staff members in scheduling games, practices, and logistics of the athletic program;
- Participates in fundraising, publicity programs, and other activities in support of varsity athletics;
- Participates in activities relating to expenditures and budgeting for the athletic program.

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KNOWLEDGE, SKILLS AND ABILITIES:

Candidates must be able to demonstrate awareness and sensitivity towards promoting an inclusive and diverse learning environment. Good knowledge of recruitment procedures and practices at a community college; good knowledge of admissions, financial aid, and registration procedures; good knowledge of counseling practices and procedures; ability to work effectively with staff and students; thorough knowledge of coaching techniques and procedures of one or more collegiate sports; good knowledge of community college academics and administration policies and procedures; ability to coach one or more collegiate sports in an effective manner; ability to motivate student athletes to perform both well in sports and in academic studies; sound professional judgment; initiative; resourcefulness, tact; physically capable of performing the essential functions of the position with or without reasonable accommodation.

MINIMUM QUALIFICATIONS:

Graduation from an accredited registered (2) two-year college with an Associate degree and (3) three years of experience coaching or playing a varsity level collegiate sport.

SPECIAL REQUIREMENTS:

Official transcripts will be required for successful candidates within 30 days of hire.

Contact Human Resources at (716) 851-1840 with any questions.

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Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.

Notice of Non-Discrimination

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 851-1844

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For further information on notice of non-discrimination, please contact:

New York Office

United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: OCR.NewYork@ed.gov.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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