

BFI Education Coordinator (4550U) - 61695
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=225985>

Downloaded On: May. 9, 2024 11:28pm

Posted Nov. 20, 2023, set to expire Jun. 30, 2024

Job Title BFI Education Coordinator (4550U) - 61695
Department Berkeley Food Institute
Institution University of California, Berkeley
Berkeley, California

Date Posted Nov. 20, 2023

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Coordinator

Academic Field(s) Educational Services

Apply Online Here <https://apptrkr.com/4804109>

Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and

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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

At the Berkeley Food Institute, we leverage University of California resources in partnership with communities to shape a just farm and food system. We envision a farm and food system rooted in urban and rural agroecology, good food access, fair and healthy jobs, and racial equity. BFI connects eight academic units: College of Natural Resources, Graduate School of Journalism, Goldman School of Public Policy, School of Public Health, College of Environmental Design, Haas School of Business, Berkeley Law, and the College of Letters and Sciences, Division of Social Sciences. These academic units on the campus have partnered to create an interdisciplinary institute serving both UC Berkeley students and the general public. We run programs in food systems education and public interest policy, and sponsor and perform rigorous scientific and community-based research. We partner with farms, nonprofit organizations, government agencies, food and agriculture businesses, other universities and advocacy organizations to understand our changing food system and provide data and evidence-based storytelling in four mission areas: urban and rural agroecology, good food access, fair and healthy jobs, and racial equity in the food system.

This position supports the Food Institute Graduate Council by training and mentoring graduate fellows.

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Prepares learning materials and implements innovative career development programs for careers in agri-food systems. Answers inquiries from students interested in agri-food systems. Organize workshops and panels on agri-food systems for undergraduate and graduate students after assessing needs and interests of students. Collects and reports information needed on educational outcomes for grant-sponsored educational activities.

Application Review Date

The First Review Date for this job is: 12/01/2023. For full consideration please apply by 01/02/2024. This position will remain open until filled.

Responsibilities

- Applies and implements innovative academic support service models to support and enhance student learning, academic success, and intellectual development through BFI educational programs, including the Food Systems Minor, Graduate Certificate in Food Systems, workforce development programs, and on-campus experiential learning opportunities.
- Delivers academic programs to students that enhance academic success through course-based, peer-to-peer, experiential and other formats of service for a wide range of learning issues in programs serving undergraduate and graduate students studying agri-food systems, especially those focused on preparing students for careers in organic agriculture.
- Assesses appropriate needs of students, such as agri-food system academic and career interests and completed coursework, through 1:1 meetings and reviews of transcripts and refers students to specific student programs.
- Organizes educational events like workshops and panels on agri-food systems for undergraduate and graduate students after assessing needs and interests of students.
- Serves as liaison to RCNR undergraduate advisor serving the Food Systems Minor, faculty and advising units with classes in the Food Systems Minor and Graduate Certificate in Food Systems, and other campus partners in order to update course offerings, program requirements, and share opportunities.
- Serves as liaison to campus, industry, nonprofit, government, and K-12 partners hosting internships for students in order to provide up-to-date opportunities for students and maintain active partner relationships.
- Participates in assessing BFI educational programs to enhance academic success, including by developing and executing evaluation tools that measure success of the program, modifying programs based on evaluation, and sharing results for reporting purposes to funders, including current and future grants.
- Mentors undergraduates and graduate students, including through the Food Institute Graduate

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Council, to enhance intellectual and professional trajectories in agri-food systems, and adapts mentoring to specific learning styles and identities.

- Trains and provides guidance, as well as teaching and learning materials to undergraduate and graduate students and staff who facilitate peer-to-peer educational programs, including through Berkeley Student Farms.

Required Qualifications

- Knowledge in designing and implementing learning and pedagogical models, including facilitating peer-to-peer learning.
- Interpersonal skills, including cultural competency and humility to work across languages, cultures, styles, and opinions in a diverse public university context and produce results.
- Ability to work effectively with diverse groups of staff, faculty, and student populations, as well as community partners.
- Skills in judgment and decision-making.
- Demonstrated capacity to develop strategy, take initiative, and set priorities.
- Mentoring skills to train and provide coaching and guidance to student workers and student interns.
- Commitment to BFI's mission and the practice of diverse, just, resilient, and healthy food systems.
- Bachelor's degree in related area and/or equivalent experience/training.

Preferred Qualifications

- Demonstrated experience working for equity and justice in the food system and the desire to engage learners to think about their role in changing the food system.
- Advanced knowledge of diverse learning styles, linguistic issues and other factors that may influence student success.
- Demonstrated experience working with agri-food systems education in higher education.
- Advanced knowledge of agri-food systems education and curricula, including strategies for how to design and evaluate programs for conceptual and practical agri-food systems education in higher education.
- Bachelor's degree in agri-food systems education or Master's in agri-food systems education or a related field.

Salary & Benefits

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This is a 1yr, full-time (40 hours/week), contract appointment, eligible for UC benefits with the possibility of extension with continued funding. This is a monthly paid, exempt position.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$64,400.00 - \$88,600.00.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified

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applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see [the U.S. Equal Employment Opportunity Commission](#) poster.

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

To apply, visit

https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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