

Revenue and Program Manager
University at Buffalo, The State University of New York

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Posted Sep. 27, 2023, set to expire Aug. 4, 2024

Job Title	Revenue and Program Manager
Department	Business and Entrepreneur Partnerships
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Sep. 27, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Fiscal Services
Job Website	https://www.ubjobs.buffalo.edu/postings/45497

Apply By Email

Job Description

The [University at Buffalo's Genomics & Bioinformatics Core](#) (GBC), located in the New York State Center of Excellence in Bioinformatics & Life Sciences (CBLS), has an opening for a **Revenue and Program Manager**.

The GBC is a university asset providing next-generation sequencing and bioinformatics services to both academia and industry. Along with supporting academic research, the GBC plays a critical role in UB's economic development mission by collaborating with industry partners/clients to support their R&D needs.

Key Responsibilities include:

- A lead role in managing revenue operations for an academic service center.
- Responsible for invoicing, processing payments, account reconciliation, ad-hoc and annual

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- financial reports and collaborative problem solving with GBC clients and management.
- Managing pre- and post-award activities for the GBC's sponsored programs. Including, but not limited to: Personnel recruitment, payroll transactions, and special projects as assigned.
 - Excellent computer, organizational, and customer service skills are essential.

We welcome candidates whose experience has prepared them to contribute to our commitment to diversity and excellence. Women, minorities, individuals with disabilities and veterans are encouraged to apply. Please visit our [Careers](#) page.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our benefits website to learn about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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