

Disability Support Services Temporary Pool  
Foothill-De Anza Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=222214>

Downloaded On: May. 9, 2024 9:17am

Posted Sep. 26, 2023, set to expire May 31, 2024

**Job Title** Disability Support Services Temporary Pool  
**Department** Staff  
**Institution** Foothill-De Anza Community College District  
Los Altos Hills, California

**Date Posted** Sep. 26, 2023

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Classified Staff  
Part-Time/Temporary Staff

**Academic Field(s)** Student Services

**Apply Online Here** <https://apptrkr.com/4613958>

**Apply By Email**

**Job Description**

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**Disability Support Services Temporary Pool**

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### HR EMPLOYMENT/CAREERS

This is a pool of applicants for any Disability Support Services temporary positions that may become available within the Foothill - De Anza Community College District. Applications submitted to this temporary pool will be screened by HR for minimum qualifications. After your application has been screened you will receive an e-mail notification regarding your status.

Possible positions that may fall under this Disability Support Services temporary pool are:

- Interpreter I - IV
- Real-time Captioner I - II
- Note Taker

The job descriptions for each job title are:

- **Interpreter I** - Interprets/transliterates lectures, assignments and other campus activities for Deaf students in American Sign Language (ASL) or Manually coded English/Signed Exact English (MCE or SEE). Reverse interprets to spoken English as needed for others. Restructures expressed language to receiving party for clarity and comprehension. Must have either graduated from an Interpreter Preparation Program (IPP), or have an equivalent of education and experience that demonstrate the abilities and skills to perform as an interpreter for Deaf and Hard of Hearing, or at least one year of college level classroom interpreter experience.
- **Interpreter II** - In addition to Interpreter I duties, perform translation of more complex or technical language. Must have either graduated from an Interpreter Preparation Program (IPP), or have an equivalent of education and experience that demonstrate the abilities and skills to perform as an interpreter for Deaf and Hard of Hearing, or at least three years of college level classroom interpreter experience.
- **Interpreter III** - Perform the duties of Interpreter I and II. Must have either graduated from an Interpreter Preparation Program (IPP), or have an equivalent of education and experience that demonstrate the abilities and skills to perform as an interpreter for Deaf and Hard of Hearing, or at least five years of college level classroom interpreter experience.
- **Interpreter IV- Full Certification** - Perform the duties of Interpreter I and II. Position is fully certified with RID or NorCRID Certification (certification must be current).
- **Real-time Captioner I** - Provide real-time captioning of classroom lectures, academic activities and campus events for Deaf and Hard of Hearing students using stenographic machine, computer and captioning software. Must have a Certification or proof of completion at a court reporting/captioning

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school, Minimum speed requirement at 200 wpm with 97.5% accuracy.

- **Real-time Captioner II** - Perform the duties of Real-time Captioner I and must have three years experience in educational/classroom setting.
- **Note Taker** - Perform in an assisting capacity in an instructional environment as a note taker. Attend all class meetings punctually. Be available to meet with the student briefly after class or before class the next session to answer specific questions regarding notes take, if request by the student. Copy notes for multiple students if necessary. Promptly deliver notes to the designated person. Submit a syllabus for the class that notes are taken for. Note takers will not be paid for days notes are not taken (i.e. tests, mid terms, finals).

To apply, visit <https://fhda.csod.com/ux/ats/careersite/4/home/requisition/34?c=fhda>

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### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

Staff

Foothill-De Anza Community College District

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