

Construction Technician  
Gillette Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=215558>

Downloaded On: May. 9, 2024 8:40am

Posted Jun. 21, 2023, set to expire Jun. 20, 2024

|                             |   |
|-----------------------------|---|
| <b>Job Title</b>            | Construction Technician   |
| <b>Department</b>           | Facilities  |
| <b>Institution</b>          | Gillette Community College District<br>Gillette, Wyoming  |
| <b>Date Posted</b>          | Jun. 21, 2023   |
| <b>Application Deadline</b> | open until filled   |
| <b>Position Start Date</b>  | July 2023   |
| <b>Job Categories</b>       | Professional Staff  |
| <b>Academic Field(s)</b>    | Facilities/Maintenance/Transportation   |
| <b>Job Website</b>          | <a href="https://gillettecollege.org/about/employment-opportunities/">https://gillettecollege.org/about/employment-opportunities/</a> |
| <b>Apply By Email</b>       | <a href="mailto:dsanders@gillettecollege.org">dsanders@gillettecollege.org</a>  |
| <b>Job Description</b>      |   |

**Job Description**

|              |                         |
|--------------|-------------------------|
| Job Title:   | Construction Technician |
| FLSA Status: | Non - Exempt            |
| Grade:       | 30                      |
| Department:  | Facilities              |

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Reports to: Facilities Director

### Job Summary

The Construction Technician is responsible for accomplishing small to medium size remodel projects for facilities at Gillette College. They will ensure projects are accomplished safely, on time, on budget and with quality.

### Essential Duties and Responsibilities

- Hands on with construction work
- Maintenance and repair work orders
- Planning and budgeting of projects
- Snow removal
- Event support
- Other duties as assigned

### Knowledge, Skills, and Abilities Required by the Position

- Finish Carpentry
- Framing and Finish Work
- Sheet rocking, taping, and perfecting
- Installing laminate, suspended ceilings, paneling, etc., in building and room modifications
- Electrical, mechanical, and plumbing construction skills
- Concrete work
- Operates various shop equipment and power tools
- Painting
- Basic understanding of computers
- Have or able to receive Gillette City authorization as a Journeyman carpenter
- Studies blueprints, sketches, or plans to determine materials requirements and dimensions of structures to be fabricated
- Prepares layouts, erects framework, and lays sub-flooring

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- Builds a variety of cabinets, shelving, displays, and fixtures by operating various shop equipment
- Fits and installs prefabricated window frames, doors, door frames, weather stripping, interior and exterior trim, finish hardware, etc.
- Ability to complete minor projects in one or more of the following areas: Mechanical, Electrical, Plumbing
- Ability to work on roofs and complete re-roofing projects
- Interact properly with college employees and student
- Interact properly as a team member of the facilities crew
- Work with the City of Gillette to obtain building permits
- Journeyman level carpenter
- Extensive knowledge and understating of construction and construction methods
- Understanding to complete minor plumbing, electrical, and mechanical projects
- Concrete work
- Ability to take a project from conception to completion with little to no help
- Understanding of compliance regulations, ADA, Asbestos, Lead Paint, etc.
- Knowledge of applicable federal, state, local regulations and directives

### **Working Conditions/Physical Requirements**

- Inclement Weather
- Shop and in/out door environment
- Regular exposure to electrical, sawdust, and associated mechanical hazards
- Frequently subject to confined spaces, (mechanical rooms and utility tunnels) containing electrical, chemical and mechanical hazards and temperature extremes.

### **Supervisory and Management Responsibility**

- None

### **Minimum Qualifications**

- Construction Technology degree preferred
- Journeyman level carpenter or construction tradesmen required

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- Five years' experience as journeyman level carpenter or construction tradesmen required
- Five years' experience in a commercial construction trade
- Ten years' experience in the commercial construction industry preferred
- Journeymen carpenter
- Electricians license a plus
- Plumbing license a plus
- HVAC license a plus

**Complete applications will contain a cover letter, resume, and a Gillette College Application.**

**HOW TO APPLY: VISIT [WWW.GILLETTECOLLEGE.ORG](http://WWW.GILLETTECOLLEGE.ORG) OR SUBMIT THE REQUIRED DOCUMENTS TO [DSANDERS@GILLETTECOLLEGE.ORG](mailto:DSANDERS@GILLETTECOLLEGE.ORG).**

**EEO/AA Policy**

**Equal Opportunity and Affirmative Action Employer**

*Gillette Community College District is an equal opportunity institution and as such, does not discriminate on the basis of race, sex, color, national origin, religion, age, veteran status, political affiliation, disability, sexual orientation, gender identity, or any other characteristic protected under applicable federal, state, or local law in admission or access to or treatment or employment in its educational programs or activities. Direct inquiries or complaints to Kristyn Percifield, Human Resources Director, 300 W Sinclair Drive, Gillette, WY 82718, or [kpercifield@gillettecollege.org](mailto:kpercifield@gillettecollege.org), or the U.S. Department of Education, Office for Civil Rights, 1244 Speer Blvd., Ste. 310, Denver, CO 80204-3582, 303-844-5695 or TDD 303-844-3417.*

**Contact Information**

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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**      Danielle Sanders  
HR Coordinator  
Gillette Community College District  
300 W Sinclair St  
Gillette, WY 82718

**Phone Number**      307-681-6322  
**Contact E-mail**      dsanders@gillettecollege.org