

Athletic Trainer
Foothill-De Anza Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=269516>

Downloaded On: Dec. 17, 2025 7:20pm

Posted Dec. 17, 2025, set to expire Jun. 1, 2026

Job Title Athletic Trainer
Department Athletic Department
Institution Foothill-De Anza Community College District
Los Altos Hills, California

Date Posted Dec. 17, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Athletics and Recreation Services

Apply Online Here <https://apptrkr.com/6794750>

Apply By Email

Job Description

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Athletic Trainer

Initial Review Date: 01/05/26*

***Any complete applications received after the initial review date will only be forwarded to the hiring committee at their request.**

Salary Grade:C1-51

Starting Salary: \$6,580.17 (per month)

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Full Salary Range: \$6,580.17 - \$8,815.62 (per month)

The Foothill-De Anza Community College District is currently accepting applications for the classified position above.

The Foothill - De Anza Community College District does not have a remote work policy. All employees are expected to be available to work in person and on-site per the requirement of the department.

Foothill - De Anza Community College District Mission Statement:

The mission of the Foothill-De Anza Community College District is student success. We are driven by an equity agenda and guided by core values of excellence, inclusion, and sustainability. Every member of our district contributes to a dynamic learning environment that fosters student engagement, equal opportunity, and innovation in meeting the various educational and career goals of our diverse students. We are committed to providing an accessible, quality undergraduate education dedicated to developing a broadly educated and socially responsible community that supports an equitable and just future for California.

De Anza College Mission Statement:

De Anza College provides an academically rich, multicultural learning environment that challenges students of every background to develop their intellect, character and abilities; to realize their goals; and to be socially responsible leaders in their communities, the nation and the world.

De Anza College fulfills its mission by engaging students in creative work that demonstrates the knowledge, skills and attitudes contained within the college's Institutional Core Competencies:

- Communication and expression
- Information literacy
- Physical/mental wellness and personal responsibility
- Civic capacity for global, cultural, social and environmental awareness
- Critical thinking

JOB SUMMARY:

The faculty and staff of the De Anza College Athletic Department are committed to guiding students towards success in academics, athletic competition, and citizenship, by providing opportunities where students have access to resources in their growth. The Athletic Trainer in the department, along with a co-Athletic Trainer, will oversee the athletic training facilities and service the medical needs of student-

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athletes. This position will include, but not limited to, the following duties: prevention, evaluation, treatment and rehabilitation of injuries; managing the training room and overseeing assistant trainers/student trainers; acting as liaison between coaches and athletes in injury matters; working with team physician; coordinating physical examinations; and providing referral and information on available health-related resources as necessary. This position reports to the Director of Athletics & Student-Athlete Success or designee. **This is a certified athletic trainer position. You will be asked on the application to include your board certification number provided by the BOC.**

DEFINITION

Under general supervision, plans, coordinates, and implements comprehensive sports medicine programs for the care, treatment, rehabilitation, and prevention of physical injuries; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Dean, Physical Education and Athletics. Exercises no supervision of staff. May provide technical and functional direction and training to less experienced Athletic Trainers.

CLASS CHARACTERISTICS

This is a journey-level classification responsible for administering preventative care to athletes to ensure the reduction of injuries, as well as, for providing emergency first aid, triage of injuries, and rehabilitative treatment for sports-related injuries. The incumbent may administer first aid to athletes during practice sessions and sporting events and advises and counsels students regarding injuries and rehabilitation. Employees at this level are required to be fully trained in all procedures related to the assigned area(s) of responsibility, working with a high degree of independent judgment, discretion, and initiative. This class is distinguished from the Dean, Physical Education and Athletics in that the latter oversees the entire department, programming, and administration of the District's athletic programs.

EXAMPLES OF TYPICAL FUNCTIONS (Illustrative Only)

1. Evaluates all initial athletic injuries and recommends, responds to, and performs appropriate medical care to student athletes; communicates diagnoses, medical treatment, and rehabilitation information to student athletes and their parents, as legally required.

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2. Develops and implements injury management protocols and emergency action plans; renders first aid, immediate injury evaluation, initiates Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED), and activates Emergency Medical Services (EMS) when necessary at practices, hosted events, and required off-campus events.
3. Provides athletic injury documentation, injury surveillance, follow-up treatment, and rehabilitation under a physician's direction; manages treatment of chronic athletic injuries; determines and certifies ability of students and athletes to participate in the athletic program.
4. Develops and implements therapeutic exercise programs.
5. Recommends and implements appropriate preventative measures to avoid athletic injuries, illnesses, and conditions; may develop conditioning programs to reduce risk of injury and illness.
6. Organizes pre-participation exams; conducts various screening procedures, including physical exams and assessments.
7. Performs and applies preventative taping, wrapping, bracing, and padding of injured areas, as needed, to the student athlete.
8. Arranges for transportation, loading, and set-up of medical equipment to event sites.
9. Provides reports to coaches and other school personnel and parents on injuries and status of student athletes under treatment.
10. Completes insurance claim filing in accordance with college policies; serves as a liaison between physicians, coaches, athletes, and parents regarding athletic injuries and medical insurance claims.
11. Orders and inventories athletic training equipment and supplies following a pre-determined budget.
12. Arranges for physician and/or ambulance coverage at games when required.
13. Maintains all forms, reports, and medical records related to athletic injuries, rehabilitation, and clearance.
14. Maintains working areas in a clean and sanitary condition.
15. May oversee and provide work direction to student workers, interns, and less experienced Athletic Trainers.
16. Attends seminars, conferences, and other meetings in order to maintain status and certification and to keep up-to-date on legislation and trends affecting the job area.
17. Learns and applies emerging technologies and, as necessary, to perform duties in an efficient, organized, and timely manner.
18. Develops and revises the college's policies and procedures in relation to pre-participation requirements, injury evaluation and management, and emergency action plans.
19. Performs related duties as assigned.

QUALIFICATIONS

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Knowledge of:

1. Current foundations, principles, techniques, and practices of athletic and sports trauma, evaluation, prevention, minimization, treatment, and rehabilitation.
2. Principles and theories of biology, anatomy, physiology, exercise physiology, and biomechanics.
3. Equipment used in the prevention, evaluation, and therapeutic and rehabilitative care of athletic injuries and illnesses.
4. Athletic equipment used in training and competitive sports.
5. Principles and practices of taping and bracing for the prevention of injuries.
6. Rehabilitation and reconditioning of athletic injuries to minimize the risk of re-injury.
7. Injury referral methods to appropriate medical professionals.
8. Healthcare administration, including medical record keeping, documentation, and reporting of injuries, within Health Insurance Portability and Accountability Act (HIPAA) guidelines, writing of policies and procedures, and budgeting.
9. Health conditions and illnesses related to athletic participation and sports.
10. Basic first aid and CPR and operation and use of an AED.
11. Modern office practices, methods, and computer equipment and applications related to the work.
12. English usage, spelling, vocabulary, grammar, and punctuation.
13. Techniques for providing a high level of customer service by effectively dealing with the public, students, and District staff, including individuals of diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation.

Ability to:

1. Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Plan, coordinate, and implement a comprehensive athletic training/sports medicine program.
3. Apply the principles of taping and bracing for prevention of injuries.
4. Evaluate and assess the condition and progress of student athletes in therapeutic, rehabilitative, and conditioning programs and modify these programs to meet individual needs.
5. Effectively operate and supervise the use of a variety of exercise and conditioning equipment such as free weights, nautilus and universal machines, ergometers, and treadmills.
6. Effectively administer therapeutics and first aid to injured student athletes.
7. Act decisively and prudently in emergency and life-threatening situations.
8. Establish, maintain, and organize medical insurance, treatment, and injury records and reports.
9. Perform basic first aid and CPR and utilize an AED.

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10. Train and direct student interns and student assistants.
11. Interpret, apply, and explain applicable college policies, rules, and regulations related to areas of responsibility.
12. Establish and maintain a filing, record keeping, and tracking systems.
13. Organize own work, set priorities, and meet critical time deadlines.
14. Operate modern office equipment including computer equipment and software applications programs.
15. Use English effectively to communicate in person, over the telephone, and in writing.
16. Understand scope of authority in making independent decisions.
17. Review situations accurately and determine appropriate course of action using judgment according to established policies and procedures.
18. Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

MINIMUM QUALIFICATIONS:

1. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. A bachelor's degree (applicable to candidates with BOC certification obtained prior to 2022) **or** a master's degree (applicable to candidates with BOC certification obtained in 2022 or later) in kinesiology, physical education, health, pre-medicine, biology, or a related field; **AND**
3. A minimum of three (3) years of experience in an athletic training environment.

Licenses and Certifications:

1. Possession of, or ability to obtain, a valid California Driver's License by time of appointment.
2. Possession of, and ability to maintain, certification from the Board of Certification.
3. Possession of, and ability to maintain, membership with the National Athletic Trainers Association Certification.

PHYSICAL DEMANDS

Must possess mobility to work in an athletic training facility and in the field and use standard office and medical, therapeutic, and physical therapy apparatus and equipment, including a computer; to operate a motor vehicle and to visit various college and event sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. Must

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possess the mobility, physical strength, and stamina to respond to emergency situations, provide injury and illness care, and use all medical, therapeutic, and physical therapy apparatus and equipment. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator, as well as, to set up and manipulate modalities, tape, and apply splints and to operate the equipment mentioned above. Positions in this classification frequently bend, stoop, kneel, reach, climb, run, and walk on uneven surfaces to provide medical care; and push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 75 pounds and heavier weights with the use of proper equipment. Reasonable accommodations will be made for individuals on a case-by-case basis.

ENVIRONMENTAL ELEMENTS

Employees work in typical office as well as outdoor environments and are occasionally exposed to loud noise levels, wet weather conditions, cold and/or hot temperatures, chemicals, dust, fumes, and allergens. Incumbents may be exposed to blood and body fluids rendering First Aid and CPR are required to wear appropriate attire.

APPLICATION PACKET:

1. A District on-line application on <http://hr.fhda.edu/careers/>. *In the application, you will provide information, which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff. Additionally, you will be asked to explain how your life experiences, studies or work have influenced your commitment to diversity, equity and inclusion.
2. A cover letter addressing your qualifications for the position.
3. A current resume of all work experience, formal education and training.

If any required application materials are omitted, the committee will not review your application. Items not required (including reference letters) will not be accepted. For full-consideration, all application packets must be received by 11:59 pm on the closing date.

Please allow yourself ample time to complete your application and resolve any technical difficulties that may arise with your submission. We do not guarantee a response to application questions within 48 hours of the closing date. You may also visit our "Applicant Information" to assist with technical difficulties at: <http://hr.fhda.edu/careers/a-applicant-instructions.html>

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CONDITIONS OF EMPLOYMENT:

Position: Full-Time, Permanent, 12 months per year

Starting date: As soon as possible upon completion of the search process.

Excellent benefits package which includes medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long term disability, retirement benefits and basic life insurance. For information on our benefits package that includes medical for employees and dependents, visit our web site: <http://hr.fhda.edu/benefits/index.html>.

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement. The successful applicant will be required to provide proof of authorization to work in the U.S. All interviewing costs incurred by applicant are the responsibility of the applicant.

For more information about our application process contact:

Employment Services

Foothill-De Anza Community College District

12345 El Monte Road

Los Altos Hills, California 94022

Email: employment@fhda.edu

<http://hr.fhda.edu/>

To apply, visit <https://fhda.csod.com/ux/ats/careersite/4/home/requisition/2351?c=fhda>

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Athletic Department
Foothill-De Anza Community College District

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