

**Plant Utilities Assistant, NY HELPS
University at Buffalo**

Direct Link: <https://www.AcademicKeys.com/r?job=268786>

Downloaded On: Nov. 29, 2025 11:59am

Posted Nov. 29, 2025, set to expire Aug. 4, 2026

Job Title Plant Utilities Assistant, NY HELPS
Department Campus Operations
Institution University at Buffalo
Buffalo, New York

Date Posted Nov. 29, 2025

Application Deadline 11/25/2026
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

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Plant Utilities Assistant, NY HELPS

Position Information

Position Title: Plant Utilities Assistant, NY HELPS

Department: Campus Operations

Posting Link: <https://www.ubjobs.buffalo.edu/postings/60083>

Job Type: Full-Time

Posting Detail Information

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Position Summary

[Facilities Campus Operations](#) at The University at Buffalo is seeking a candidate to fill the role of **Plant Utilities Assistant**. Plant Utilities Assistants perform various tasks in a safe and efficient manner in operating stationary steam or high temperature hot water boilers rated at 15 pounds per square inch or more.

Key responsibilities include:

- Maintain and repair chiller, boilers, pumps, other power plant auxiliary equipment, and electrical and mechanical stationary equipment
- Respond to calls concerning mechanical, electrical or plumbing breakdowns to troubleshoot the problem, make necessary repairs or advise the appropriate authority regarding the problem.
- Check mechanical rooms for correct operation of mechanical equipment.
- Operate and test water softeners and boiler water for correct limits.
- Take readings on meters and gauges to ensure proper operation.
- Check air compressors, blow down and add oil as needed.
- May supervise Plant Utilities Helpers as required.
- Experienced incumbents may be assigned a limited number of activities requiring the full performance level skills of a Plant Utilities Engineer 1.

Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

This title is part of the New York Hiring for Emergency Limited Placement Statewide Program (NY HELPS).

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Non-competitive (NY HELPS):

Learn about the many ways your experience and or education can qualify you for this title. If you meet any one of the qualifications to follow, youre eligible to apply for this exciting position.

1. Graduate of heating, HVAC, ventilation, air conditioning, and refrigeration apprenticeship program from the U.S. Air Force;
2. Must have been an enlisted machinery technician (MK) with the U.S. Coast Guard OR possession of a certificate as a Marine Engineer issued by the U.S. Coast Guard;
3. Must have been an enlisted power generation equipment repairer with the U.S. Army;
4. Must have been an enlisted gas turbine systems technician, submarine nuclear propulsion plant operator reactor control, utilities man, machinist mate, or engineman with the U.S. Navy;
5. Must have a Merchant Mariners Document (MMD) and have been a qualified member of the engine department (QMED) as an oiler, fireman/water tender, refrigerating engineer or engineman with the U.S. Merchant Marine;
6. Completion of a New York State Department of Labor registered apprenticeship program for stationary engineers, plant maintenance (plumber/steamfitter), HVAC Mechanic or plant maintenance (refrigeration/AC) (See Note #1);
7. Possession of a High-Pressure Boiler Operating Engineer License or Stationary Engineer License;
8. A bachelors degree in Facilities Engineering, Mechanical Engineering, Electrical Engineering, or Marine Engineering;
9. An associates degree in HVAC;
10. One year of full-time hands on experience in the maintenance and operation of commercial, industrial, institutional facility, computer applications of digital energy platforms and building analytics and/or performing diagnosis, repair of HVAC systems or boilers or auxiliary equipment;
11. One year of full-time hands on experience in a residential setting performing diagnosis, operation, maintenance repair of HVAC systems or boilers or auxiliary equipment;
12. Completion of an HVAC certificate or diploma from a BOCES program (440 hours) OR completion of an approved certificate in HVAC, electrical, refrigeration, boiler operations and maintenance, or plumbing from an accredited technical school or technology college

OR

Competitive (NON-NY HELPS):

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- **Transfer Eligibility Requirement:** You must have a current permanent appointment with a minimum of 1 year of service in a position of the same title or transferable title.
- **Reassignment Requirement:** You must hold the same title at the University at Buffalo.
- **Reinstatement Requirement:** You must be a former state employee to request reinstatement to the title that was held (or transferable title).

Preferred Qualifications

- A valid NYS Drivers license; or otherwise be able to demonstrate that the transportation requirements of the job can be met.
- EPA Universal Certification
- NYSDOH Backflow testing Certification
- NYSDEC Pesticide Certification
- Fall Arrest training
- Confined Space Training
- OEM Boiler Certification
- Lock-out/Tag-out training
- OEM Chiller Certification
- Cooling tower training

Physical Demands

You will be working near and on electrical equipment, gas-fired equipment, pressure vessels, and other equipment and in conditions that could potentially be hazardous if industry best-practices and safety procedures are not followed. The successful candidate is required to have confidence in their own abilities, and be able to work safely and proficiently on this equipment and in this environment, at any time of day or day or week.

Bending, twisting, ability to lift 50 pounds, climb ladders, access equipment located on mezzanines, catwalks, basements and crawlspaces. Ability to work off ladders, scaffolding, in confined spaces and/or where air monitoring may be required. Work in loud/noisy dusty/dirty environments. Candidate must be able to stand, walk, lift, carry, reach, push and pulling of material and equipment and must be able to perform the physical demands of the position as outlined in the Position Summary.

Salary Range

\$42,641

Special Instructions Summary

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Is a background check required for this posting?

Yes

Contact Information

Contact's Name: Jason Sammarco

Contact's Pronouns:

Contact's Title: Plant Utilities Engineer 3

Contact's Email: jmsammar@buffalo.edu

Contact's Phone: 716-881-7503

Posting Dates

Posted: 11/25/2025

Deadline for Applicants: Open Until Filled

Date to be filled:

jeid-27cbf33dc03731458ee5cf20523674f1

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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