

Office Assistant 2 - Canvass List University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=263268>

Downloaded On: Oct. 2, 2025 1:56am

Posted Oct. 1, 2025, set to expire Oct. 4, 2025

Job Title Office Assistant 2 - Canvass List
Department
Institution University at Buffalo
Buffalo, New York

Date Posted Oct. 1, 2025

Application Deadline 10/04/2025
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Administrative Support/Services

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Job Description

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Office Assistant 2 - Canvass List

Position Information

Position Title: Office Assistant 2 - Canvass List

Department: The University at Buffalo

Posting Link: <https://www.ubjobs.buffalo.edu/postings/46737>

Job Type: Full-Time

Posting Detail Information

Office Assistant 2 - Canvass List
University at Buffalo

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Position Summary

As Assigned

Minimum Qualifications

Canvass List

Preferred Qualifications

Physical Demands

Salary Range

SG09

Special Instructions Summary

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: HR Service Center

Contact's Pronouns:

Contact's Title:

Contact's Email: UB-JOBS@buffalo.edu

Contact's Phone: 716-645-7777

Posting Dates

Posted: 09/19/2025

Deadline for Applicants:

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10/04/2025

Date to be filled:

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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