

Phlebotomist, Medicine
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=262858>

Downloaded On: Sep. 23, 2025 2:06pm

Posted Sep. 23, 2025, set to expire Aug. 4, 2026

Job Title Phlebotomist, Medicine
Department Medicine
Institution University at Buffalo
Buffalo, New York

Date Posted Sep. 23, 2025

Application Deadline 09/22/2026
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Health Services

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Job Description

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Phlebotomist, Medicine

Position Information

Position Title: Phlebotomist, Medicine

Department: Medicine

Posting Link: <https://www.ubjobs.buffalo.edu/postings/59064>

Job Type: Part-Time

Posting Detail Information

Phlebotomist, Medicine
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Position Summary

The [Department of Medicine](#), Division of Population Health within the Jacobs School of Medicine and Biomedical Sciences seeks a **Phlebotomist**. In this role as a Phlebotomist, you will serve as a phlebotomist at various community sites under the direction of leadership.

Primary Functions

- Greet and register research participants. Obtain and/or update registration information and referrals or authorizations as necessary.
- Conduct biometric screens at various participant & community locations. Biometric tests may include a fingerstick OR venipuncture blood draw, as well as blood pressure, height, and weight measurements.
- Ensure all supplies and equipment are in working order and provided to participants on day of screen.
- Collect data from research participants and perform data entry duties.
- Be responsible for biometric data being delivered to the Division.
- Schedule clinic appointments and ancillary tests and maintain appropriate scheduling information.
- As part of and in collaboration with the study program staff team, assist in recruitment efforts including completing recruitment calls, conducting eligibility screening, and performing data collection during patient participant initial visit and on-site follow-up visits.
- Act as liaison between community sites and the Division to recruit patients for participation and between study participants and the PI regarding consent forms.
- Compile and maintain research files and related records as part of the program staff team.
- Drive to community sites for specimen collection and specimen drop off.
- Ensure compliance/adherence to the Institutional Review Board (IRB) and UBs policies, requirements, legal contracts, and HIPAA regulations.
- Demonstrates and provides excellent customer service.
- All other clinical and research related duties as needed.

Knowledge - Skills - Abilities

Knowledge of biology, clinical judgment, medicine, cultural awareness, and consulting. Medical documentation, interpersonal, practice-based learning and improvement, empathy, and decision-making skills.

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- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicants race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

Minimum Qualifications

- High school diploma and phlebotomy certification

Preferred Qualifications

Physical Demands

Salary Range

\$40,000 - \$45,000

Special Instructions Summary

Is a background check required for this posting?

No

Contact Information

Contact's Name: Ariel Burden

Contact's Pronouns:

Contact's Title:

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Staff Assistant

Contact's Email: aeburden@buffalo.edu

Contact's Phone: 716-859-4848

Posting Dates

Posted: 09/22/2025

Deadline for Applicants: Open Until Filled

Date to be filled:

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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