

System Administrator (4699C), Facilities Services - 81174
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=262528>

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Posted Sep. 15, 2025, set to expire Jun. 30, 2026

Job Title	System Administrator (4699C), Facilities Services - 81174
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Sep. 15, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Information Technology Facilities/Maintenance/Transportation
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Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public

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mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

Facilities Services strives to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 500 dedicated staff members, Facilities Services manages the asset management program, custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program, the Campus Building Department, and the campus utility systems, including the cogeneration plant. The scope of the Facilities Services reaches across campus and is closely connected to the activities of staff, building managers, other campus departments and campus leadership.

Position Summary

This position is part of the Facilities Services IT (FS IT) team that provides multiple critical campus-wide services, including:

- Supporting and administering the CCURE system infrastructure that controls the campus door access panels.
- Supporting and administering the campus alarm system infrastructure, which includes intrusion, fire, and environmental alarms.
- Supporting and administering building control system infrastructure.
- Supporting and administering the FS IT server infrastructure.
- This role is mission-critical as many of these systems support campus security and are needed by the campus on a 24x7 basis.

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Application Review Date

The First Review Date for this job is: 09/26/2025.

Responsibilities

- Maintains complex server-based solutions.
- Determines and implements appropriate patching schedules.
- Determines required upgrade timeline(s).
- Monitors systems performance and make adjustments as needed.
- Communicates system maintenance efforts with appropriate staff.
- Implements complex server-based solutions.
- Works with cloud, network, and system engineers to deploy server-based solution.
- Ensures systems are tuned for optimum performance.
- Designs complex server-based solutions.
- Works with broad teams (functional and technical) to determine project goals.
- Engages vendors to determine product functionality and requirements as related to project goals.
- Manages firewall access needs to systems.
- Works with the Information Security Office to ensure adherence with campus security policies.
- Professional development and training.

Automates common tasks in support of the server-based solution:

- Using PowerShell author scripts to maintain server solutions.
- Determine appropriate scheduling tools and times to execute scripts.

Required Qualifications

- Ability to elicit and communicate technical and non-technical information in a clear and concise manner.
- Self-motivated and works independently and as part of a team.
- Demonstrates problem- solving skills.
- Able to learn effectively and meet deadlines.
- Basic knowledge of how to apply technologies and systems to meet business needs.
- Ability to write technical documentation in a clear and concise manner.

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- Understanding of system performance monitoring and actions that can be taken to improve or correct performance.
- Knowledge of the design, development and management of technology and systems to meet business needs.
- General knowledge of other areas of IT.
- Thorough understanding of and experience with systems-related issues and actions that can be taken to improve or correct performance.
- Demonstrated skills associated with adapting equipment and technology to serve user needs.
- Demonstrated comprehensive understanding of how system management actions affect other systems, system users and dependent/related functions.
- Demonstrated experience writing and editing complex scripts used to perform system maintenance and administration.
- Advanced knowledge of computer security best practices and policies including demonstrated experience securing server-based hardware and software.
- Welcomes differing skills, outlooks, and experiences of others working toward shared goals.
- Bachelor's degree in related area and/or equivalent experience/training.

Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted annual salary range that the University reasonably expects to pay for this position is \$113,897.89 (Step 1) - \$133,533.24 (Step 4.5).

- This is an exempt monthly-paid position.

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How to Apply

- To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html>

- This is not a visa opportunity.
- This position is eligible for up to 60% remote work. Exact arrangements are determined in partnership with your supervisor to meet role responsibilities and department needs, and are subject to change.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous

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place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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