

Trades Specialist (Electrician)
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=262211>

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Posted Sep. 8, 2025, set to expire Sep. 22, 2025

Job Title Trades Specialist (Electrician)
Department Campus Operations
Institution University at Buffalo
Buffalo, New York

Date Posted Sep. 8, 2025

Application Deadline 09/22/2025
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

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Trades Specialist (Electrician)

Position Information

Position Title: Trades Specialist (Electrician)

Department: Campus Operations

Posting Link: <https://www.ubjobs.buffalo.edu/postings/57909>

Job Type: Full-Time

Posting Detail Information

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Position Summary

The incumbent must possess basic knowledge of tools and mechanical equipment used in electrical applications in support of maintaining building HVAC-R systems and demonstrate proficiency in the safe use of hand and power tools required to perform work tasks.

Key responsibilities include:

- Respond to daily electrical and HVAC-related service requests (work orders) in a timely and professional manner.
- Plan, lay out, and troubleshoot problems related to building electrical systems and HVAC-related equipment.
- Diagnose and repair electrical systems and components associated with HVAC-R equipment, including motors, contactors, sensors, relays, control panels, and low-voltage control systems.
- Perform removal, installation, and maintenance of HVAC and electrical equipment as part of scheduled and emergency maintenance activities.
- Assist in campus-wide HVAC and electrical system upgrade projects as needed.
- Maintain accurate documentation of all work performed using computerized maintenance management systems (CMMS).
- Operate tools and mechanical equipment safely and effectively, including hand tools, power tools, meters, and testing devices.
- Adhere to all safety regulations and procedures while working independently or as part of a team.
- Provide a high level of customer service and interact respectfully with faculty, staff, and students.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness.

Visit our benefits website to learn about our benefit packages

www.buffalo.edu/administrative-services/for-faculty-staff/benefits/state/csea.html

About UB

The University at Buffalo is SUNY's most comprehensive public research university, and an outstanding

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place to work. UB amplifies ambition for faculty and staff by offering endless possibilities to achieve more. Here, people from all backgrounds and cultures challenge and inspire each other to discover, learn and succeed. Dedicated staff and engaged faculty collaborate to further knowledge and understanding, and develop tenacious graduates who are valued for their talents and their impact on global society. Visit our website to learn more about the University at Buffalo.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

Non-competitive:

Four years of full-time experience in the electrical trade under a skilled tradesperson which would provide training equivalent to that given in a training, apprenticeship, or equivalent program;

OR an equivalent combination of experience and training gained by completion of technical courses in the electrical trade at a school, institute, or branch of the Armed Services;

OR successful completion of the two-year Trades Specialist (Electrician) traineeship or a two-year electrician training, apprenticeship, or equivalent program* such as the New York State Civil Service Employees Association-Partnership Applied Skilled Trades Traineeship and Certificate Program.

* Successful completion of the traineeship and the training program includes a total of 288 hours of trade-specific class room instruction, 45 hours of technical math course work, 45 hours of technical communications course work, and 15 hours of blueprint/schematic reading course work. Course work must be completed with an average of "C" or better. Additionally, successful completion of the traineeship also includes 4,000 hours of on-the-job training.

Preferred Qualifications

- Certifications earned, completed relevant training, or other documentation that illustrates depth of knowledge as an electrician servicing HVAC-R systems
- Ability to understand control drawings
- Experience with Building Management systems
- Computer competency
- Ability to work in mechanical and confined spaces

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- Appointees will be required to have a valid license to operate a motor vehicle in NYS or otherwise demonstrate their capacity to meet the transportation needs of the job

Physical Demands

- Must be physically able to perform all the duties of this position as outlined in the Position Summary.
- Bending, twisting, ability to move 50 pounds, ascend/descend ladders, access equipment located on mezzanines, catwalks, basements and crawlspaces.
- Ability to work off ladders, scaffolding, in confined spaces and/or where air monitoring may be required.
- Work in loud/noisy dusty/dirty environments.
- Work with or around high-pressure steam, high-voltage electrical systems and rotating equipment.

Salary Range

\$50,425

Special Instructions Summary

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: CARL KIRCHGRABER

Contact's Pronouns:

Contact's Title: Maintenance Supervisor 3

Contact's Email: CK72@BUFFALO.EDU

Contact's Phone: 716-645-3288

Posting Dates

Posted: 07/10/2025

Deadline for Applicants:

Date to be filled: 08/25/2025

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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