

**Trades Generalist, HVAC
University at Buffalo**

Direct Link: <https://www.AcademicKeys.com/r?job=262065>

Downloaded On: Sep. 7, 2025 4:28am

Posted Sep. 4, 2025, set to expire Aug. 4, 2026

Job Title Trades Generalist, HVAC
Department Campus Operations
Institution University at Buffalo
Buffalo, New York

Date Posted Sep. 4, 2025

Application Deadline 09/17/2026
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

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Trades Generalist, HVAC

Position Information

Position Title: Trades Generalist, HVAC

Department: Campus Operations

Posting Link: <https://www.ubjobs.buffalo.edu/postings/58719>

Job Type: Full-Time

Posting Detail Information

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Position Summary

In this position the candidate should expect to spend a majority of their time in the field responding to daily service requests (work orders) and scheduled preventative maintenance in support of the University's energy management equipment. This equipment consists of the building automation direct digital controllers, air handlers, VAV boxes, fin radiation, fan coils, exhaust fans, heat pumps, humidifiers, heat recovery units, and other heating, cooling and ventilation systems on campus.

Key responsibilities include:

- Respond to daily service requests (work orders) and scheduled preventative maintenance
- Perform a variety of trouble shooting, installation, and maintenance tasks.
- Perform a variety of repairs to fans, pumps and other HVAC mechanical equipment.
- Diagnose, troubleshoot and service building automation systems (BAS) and electrical/mechanical equipment of all types found on campus. These are mechanical, electrical and computerized equipment used to perform energy management and climate control.
- Use computer to document service work performed
- Operate computers used in the field of direct digital controls (D.D.C.)
- Perform the removal or installation of electrical/mechanical building control equipment and systems
- Involved in all facets of small mechanical equipment and building control system (BCS) projects
- Provide high level of customer service
- Expected to perform emergency service promptly when-notified
- Read and understand prints and schematics
- Work with and direct outside contractors when necessary

In some cases the Trade Generalist will be responsible for directing a Maintenance Assistant who will assist in the field tasks.

The candidate must detail their qualifications and submit appropriate documentation with their application to clearly explain and demonstrate their skills and competency for this position

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Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

The candidate must meet one of the following requirements:

- Four years of full-time experience in a trade under a skilled tradesperson which would provide training equivalent to that given in a training, apprenticeship,
- **O**requisit program;
- **O**ran equivalent combination of experience and training gained by completion of technical courses in skilled trades at a school, institute, or branch of the Armed Services.

When required to operate motor vehicles, candidates must possess a valid New York State drivers license appropriate for the type of vehicle to be operated.

Preferred Qualifications

- Four Years Building Automation Systems (BAS) field experience.
- Certifications from Siemens or Andover Controls BAS training schools
- Strong mechanical aptitude
- Strong Information Technology aptitude

Physical Demands

Bending, twisting, ability to transport 50 pounds, ascend/descend ladders, access equipment located on mezzanines, catwalks, basements and crawlspaces. Ability to work off ladders, scaffolding, in

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confined spaces and/or where air monitoring may be required. Work in loud/noisy dusty/dirty environments. Work with or around high-pressure steam, high-voltage electrical systems and rotating equipment.

Salary Range

\$50,425

Special Instructions Summary

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: Carl Kirchgraber

Contact's Pronouns:

Contact's Title: Maintenance Supervisor 3, HVAC Operations

Contact's Email: ck72@buffalo.edu

Contact's Phone: 716-264-3348

Posting Dates

Posted: 09/03/2025

Deadline for Applicants: 09/17/2026

Date to be filled:

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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