

**TEMPORARY Building Trades Generalist
State Center Community College District**

Direct Link: <https://www.AcademicKeys.com/r?job=261738>

Downloaded On: Aug. 27, 2025 8:51pm

Posted Aug. 27, 2025, set to expire Dec. 24, 2025

Job Title TEMPORARY Building Trades Generalist
Department Maintenance
Institution State Center Community College District
Fresno, California

Date Posted Aug. 27, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Part-Time/Temporary Staff
Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

Apply Online Here <https://apptrkr.com/6515018>

Apply By Email

Job Description

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TEMPORARY Building Trades Generalist

Salary: \$36.74 - \$45.18 Hourly

Location: Districtwide, CA

Job Type: Temporary

Division: DO Operations

Job Number: 202500146 - T

Closing:

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General Purpose

Under general supervision, performs skilled maintenance and repair of buildings, roofing, mechanical equipment, heating/cooling equipment, energy management systems and controls, electrical systems, plumbing/piping and carpentry; and performs related duties as assigned.

Essential Duties & Responsibilities

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

- Maintains and repairs facilities and building systems, including plumbing, electrical, heating and air-conditioning, locks, painting and carpentry; inspects building equipment and assesses conditions; performs predictive and preventive maintenance.
- Maintains and services air conditioning, package units, heating, ventilation and refrigeration equipment; adds/treats chemicals for heating and cooling systems and adjusts chemical feeds and controls; changes filters; cleans, oils and lubricates motors and bearings and adjusts belts and pulleys; performs regularly scheduled preventative maintenance; cleans coils and vacuum equipment.
- Maintains and repairs chiller/boiler plants; adds or removes oil from chillers; adds refrigerant; changes filters; greases motors and pumps; changes/adjusts fan belts; adds/treats chemicals for cooling tower water and adjusts chemical feeds and controllers.
- Programs, operates, monitors and adjusts campus Energy Management Systems (EMS) including scheduling and set points, parameters, sensors, valves and other related hardware; troubleshoots and repairs EMS control components including controllers, communication boards and related components; commissions installation and repairs.
- Installs and repairs plumbing fixtures on toilets, sinks, fountains, water piping and other equipment and appliances; identifies and repairs leaks, packs faucets, wipes and flushes joints; cleans out drains and obstructions in water systems.
- Maintains and cleans fountains and swimming pools; monitors water temperature; checks and corrects chemical levels; inspects, services and adjusts or cleans pumps, motors, injectors and skimmers.

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- Performs electrical repairs including changing electrical sockets, rewiring and replacing defective devices and worn parts; performs or assists in the installation of new wires and circuitry, breakers and control panels; tests, repairs and replaces light fixtures, light ballasts and emergency signage; participates in troubleshooting problems and assists in repairing mechanical and electrical equipment and systems.
- Performs general building maintenance; prepares and paints a variety of surfaces; installs whiteboards and corkboards; repairs furniture, small appliances, office cabinets and similar items; repairs lock mechanisms and adjusts door openers.
- Prepares and maintains a variety of reports and records of new and completed work, including blueprints, sketches, diagrams and logs; conducts inventories and requisitions necessary tools, equipment, materials, parts and supplies.
- Responds to emergency situations as necessary.
- Provides support to other building trades staff; leads small projects by assigning, scheduling and monitoring work for completeness, accuracy and conformation with District requirements and regulatory mandates.
- Demonstrates sensitivity to and understanding of historically minoritized groups and participates in professional development activities to increase cultural competency to enhance equity-minded practices within the District.

OTHER DUTIES

- Assists other journey-level maintenance personnel in cooperative assignments.
- Assists in developing specifications for work to be completed by others.
- Performs related duties as assigned.

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Employment Standards / Minimum Qualifications

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- All trades/crafts required to ensure the maintenance and repair of a community college building and its mechanical parts.
- Principles, methods, parts and equipment used in facilities construction, maintenance and repair, including electrical systems, control systems, air conditioning/heating, plumbing and carpentry.
- Standard principles, practices, methods and tools of the heating and air-conditioning trade.
- Materials, methods and manual/electrical tools used in the operation and repair of heating, air-conditioning and refrigeration systems, and chiller/boiler plants.
- Wiring diagrams, system specifications and computer programs specific to the College's EMS.
- Applicable building codes, ordinances and regulations of federal, state and local authorities.
- Applicable federal, state and local laws, rules and regulations.
- Proper English usage including grammar, spelling and punctuation.
- Safety policies and safe work practices applicable to the maintenance work being performed.

Skills and Abilities to:

- Assign and review the work of other maintenance staff.
- Perform journey-level skilled mechanical maintenance duties in the inspection, repair, installation and alteration of the District's chiller/boiler plants and heating, ventilation, air-conditioning and refrigeration systems and related equipment and facilities.
- Perform skilled building maintenance and repair work applicable to multiple building trades

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including plumbing, electrical, locksmith, carpentry, painting and related areas.

- Program, operate, monitor, maintain and repair the College's EMS.
- Read and interpret plans, specifications and manuals.
- Troubleshoot and repair chillers/boilers, air conditioning and electrical, mechanical and plumbing systems.
- Analyze problems, evaluate alternatives and recommend or adopt effective courses of action in accordance with established policies and procedures.
- Set priorities and exercise sound judgment within areas of responsibility.
- Understand, interpret, explain and apply applicable laws, codes, regulations, policies and procedures.
- Effectively engage and support historically minoritized groups by addressing issues of equity and improving culturally responsive service-oriented practices.
- Communicate effectively, both orally and in writing.
- Understand and follow written and oral instructions.
- Operate a computer and use standard business software.
- Establish and maintain effective working relationships with all those encountered in the course of work.

EDUCATION AND EXPERIENCE

Graduation from high school or GED equivalent, completion of a HVAC instructional program and three years of progressively responsible experience in the building trades, at least one year of which was in HVAC; or an equivalent combination of training and experience.

LICENSES, CERTIFICATES AND OTHER REQUIREMENTS

A valid California driver's license and the ability to maintain insurability under the District's vehicle

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insurance program.

EPA-approved Section 608 Type I and II refrigeration certification.

Forklift certification is required within three months of hire or appointment to the position.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this class, employees perform moderate to heavy physical labor with constant standing and walking for extended periods; walk over rough or uneven surfaces; frequently push, pull, lift and carry heavy objects weighing up to 75 pounds; bend, stoop and kneel; use manual dexterity to safely operate power equipment; operate motorized equipment and vehicles, including a truck and electric cart to travel to various campuses and locations on campus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve basic problems; use basic math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with interruptions; and interact with District staff, other organizations and the public.

WORKING ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential duties of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee frequently works near moving mechanical parts, in outside weather conditions and is exposed to extreme weather and wet or humid conditions, fumes, toxic or caustic chemicals. The noise level is often noisy.

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The employee may be required to travel to locations other than assigned work site and to adjust to work schedule changes and requirements to work overtime.

Assessment Process

Only the most qualified applicants will be invited to interview for the assignment.

To apply, visit <https://www.schooljobs.com/careers/scccd/jobs/5058873/temporary-building-trades-generalist>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

State Center Community College District

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