

Custodian (5103C), International House - 80380
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=261263>

Downloaded On: Aug. 18, 2025 5:22pm

Posted Aug. 18, 2025, set to expire Jun. 30, 2026

Job Title Custodian (5103C), International House - 80380
Department International House
Institution University of California, Berkeley
Berkeley, California

Date Posted Aug. 18, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Apply By Email

Job Description

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Custodian (5103C), International House - 80380

About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

The International House is a self-supporting residential and program center for up to 600 international and United States students and scholars from the Berkeley campus. Its mission is to foster intercultural understanding and respect among people throughout the world across cultural, economic, and racial lines. A professional staff, that are University of California employees, supports the mission of the House. In non-employment respects, the Institution functions as a not-for-profit 501C3 educational corporation.

The building, constructed in 1929, is approximately 189,000 square feet and operates year-round. Although the building is the property of The Regents of the University of California, the maintenance and non-structural improvements are the responsibility of The Regents but outside contractors work closely with the Physical Plant staff. The building has 8 floors, 4 elevators, 490 rooms/offices, 600 plumbing fixtures, 3 guestrooms, a dining room and dining facility serving approximately 400,000 meals annually, and a cafe.

Under supervision of the Custodian Supervisor, this position performs semi- skilled and skilled cleaning, housekeeping and general maintenance duties. Custodian must be able to operate vacuum cleaners, wall washing machines, shampoo machines, wet/dry vacuums, waxing and other related cleaning operations.

Position Summary

Involves the cleaning and housekeeping of buildings and exterior areas, including I-House public rooms, auditorium, private rooms in residence halls, administrative offices, waiting areas and restrooms using various cleaning chemicals and disinfectants. Follows established infection-control

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practices to ensure a clean and safe environment. Work on waste disposal process according to established procedures and quality standards. Follows established procedures for dealing with potential hazards. Monitors maintenance request and inspects equipment for repair and / or replacement. Work will include trash and recycling material removal, meeting room set-up and hotel-like room servicing.

Applies skills and job knowledge in area of specialization; may adapt procedures, operations, techniques, tools, materials, and / or equipment to meet needs of area of specialization; may work on non-routine tasks; resolves issues / makes working decisions within area of specialization or responsibility with minimal supervision.

Application Review Date

The First Review Date for this job is: 08/29/2025.

Responsibilities

Cleaning:

- Sweep, mop, wax, dust, polish, disinfect and clean floors, walls, windows, equipment and fixtures in resident rooms, offices, public areas, patios and restrooms.
- Operate power equipment including vacuum cleaners, pressure washer, etc.

Housekeeping:

- Make bed (Ambassador Suite only) and handle linen.
- Unload and reline trash receptacles, empty indoor and outdoor wastebaskets.
- Replenish restroom supplies.

Moving Furniture and Equipment:

- Move resident room furniture and office equipment and furniture.
- Set up tables, charts, lecterns or platforms for special functions, banquets and programs.
- Assist with setting up and dismantling furniture.
- Move custodian equipment and supplies.

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Maintenance:

- Report building fixture repair needs and equipment failures, water leaks, and any excessive usage of water to supervisor or Physical Operations Office.
- Replace interior light bulbs as needed. Unplug minor stopped drains.

Special Duties:

- Act as work leaders when assigned. Perform specialized cleaning in required areas, including cleaning food services department, and moving equipment and furniture.
- Work closely with (unit) staff to effectively achieve the goals and objectives of the University and International House.

Required Qualifications

- Working knowledge of custodial and housekeeping services including knowledge of codes and policies governing bio hazardous and/or hazardous waste.
- Ability to establish and maintain work standards adhering to health and safety requirements.
- Talking to others to convey information effectively.
- Ability to read, write, follow oral and written instructions.
- Ability to adhere to all safe work practices
- Ability to deal with frequent interruptions.
- This position requires the ability to see details clearly at close range.
- Basic computer application skills for trainings.
- Ability to read, understand and follow directions in English.
- Ability to read, understand, and follow safety instructions and correctly instruct others.
- Solid knowledge of custodial cleaning.
- Ability to work effectively under pressure.
- Demonstrate continuous ability to maintain and/or improve customer and guest satisfaction.
- Ability to create a positive and safe work environment.

Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

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Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$25.26 (Step 5) - \$26.29 (Step 7).

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- This is a non-exempt, biweekly-paid position.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Service Unit (SX) between the University of California and the American Federation of State, County and Municipal Employees (AFSCME). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/sx/index.html>

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make

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employment contingent upon successful completion of the background check.

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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