

Police Officer - Academy Trained Tufts University

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Posted Aug. 1, 2025, set to expire Dec. 31, 2025

Job Title	Police Officer - Academy Trained
Department	
Institution	Tufts University Medford, Massachusetts
Date Posted	Aug. 1, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Public Safety
Job Website	https://jobs.tufts.edu/jobs/22144?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

The Tufts University Department of Public Safety is comprised of fully sworn and certified police officers, campus security officers, dispatchers, emergency management, fire safety, crisis intervention, threat assessment staff and a student run EMS service.

Applicants for this position must be academy trained and POST certifiable.

Officer(s) will be required to work in any of the following campus locations: Medford, Boston or Grafton.

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What You'll Do

Tufts University Police Officers perform a wide range of community policing and public safety duties which include, but are not limited to:

- Routinely interact and engage in face-to-face community contact during scheduled patrol activities including, but not limited to, providing information, directions, and assistance, traffic direction, parking enforcement, first responder level medical assistance, and crowd control duties as assigned
- Build partnerships and work collaboratively with stakeholders to engage in problem solving initiatives such as crime prevention and community policing programs and activities
- Use data to inform preventative patrol tactics and problem-solving strategies.
- Respond to emergency and non-emergency calls for service including preventive and proactive patrols by vehicle, on foot, or on bicycle, to prevent crime, address disorder and attend to the public safety needs of the university community
- Following the law, best practices and well-established policies and procedures, properly respond to, investigate and report incidents that are in violation of law, to include arresting violators, seeking criminal summonses, testifying in a court of law and other duties associated with the criminal justice system or university rules and regulations
- Preserve crime scenes, collect and preserve evidence, identify, and interview witnesses, suspects, and victims, and advise victims of available services and resources.
- Enforce the rules of the university by working in partnership with the Dean of Student Affairs Office and provide written and oral documentation of violations.
- Attend assigned trainings, including mandated police certification and re-certification training, MPAC accreditation training requirements, and department mandated training
- Perform other related duties as assigned

What We're Looking For

Basic Requirements:

- High school diploma/GED
- Active motor vehicle operator's license and good driver history
Ability to obtain and retain a MA Class A (large capacity) License to Carry Firearms (LTC)
- Successfully completed a Municipal Police Training Committee (MPTC) certified basic Police Recruit Academy and obtain and retain Special State Police (SSPO) powers in accordance with MGL Chapter 22C, section 63; Middlesex, Suffolk, and Worcester County Deputy Sheriffs powers; and applicable city and/or town special police authority as deemed necessary by the department. The incumbent will be required to successfully complete training and show proficiency in the proper use of department issued weapons and equipment, police vehicles, etc
- Ability to obtain MA POST Commission Certification and SSPO Warrant of Appointment and pass a state and national background check pursuant to M.G.L. c. 6E, § 4 as a condition of employment. This background check includes a check of Criminal Offender Record Information on all prospective employees as a condition of their employment

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- Technical skills including Microsoft Office, use of mobile data terminals, associated department software and records management systems.
- The position requires excellent written and oral communication skills; strong ability to write clear and concise reports; the ability to organize and engage in problem solving activities; a strong commitment to prevention and the community policing philosophy
- Protect and serve in a diverse community while exercising sound judgement and to take fair and impartial law enforcement actions that are free from bias.
- Thorough knowledge and understanding of police authority and jurisdiction, constitutional law, and criminal law
- Prior to appointment, selected candidates will be required to pass a comprehensive background investigation, including drug testing and a comprehensive psychological evaluation

Preferred Qualifications:

- Bachelor's degree in criminal justice or related higher education degree from an accredited institution of higher education; certified Emergency Medical Technician (EMT), certified First Responder

Special Work Schedule Requirements:

May be required to execute duties and responsibilities under life threatening conditions. The incumbent is an essential employee and as such is required to work in preparation for, during and immediately after regional emergencies impacting the university, and / or during emergencies directly impacting the university and/or the region; depending on shift assignment, may be required to work nights and weekends, required to work holidays; at times mandated to work overtime.

Police officers are required to successfully complete a structured Field Training Officer (FTO) program and complete training relative to the Massachusetts Police Accreditation Commission (MPAC) process, including training in ethics and integrity; harassment prevention; and the Department's mission, values, and goals, which are provided upon hire, promotion and annually and posted at all police stations on all campuses.

The Department is currently hiring for all shifts. We provide all the training and uniforms for this position. Tufts University offers a competitive wage and a wide range of benefits including a 100% tuition remission for employees who want to further their education, generous Medical, Dental, and Vision Insurance, Low-Cost Life Insurance, Eligibility for both University-Funded 401b and Employer-Sponsored 401a Retirement Plans, Paid Holidays, and Generous Sick and Vacation Pay.

The hourly pay range for this position is Minimum: \$36.52, Midpoint: \$44.04, Maximum: \$45.93.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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