

## Lead Programmer Analyst University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=260437>

Downloaded On: Aug. 1, 2025 6:16am

Posted Jul. 30, 2025, set to expire Aug. 4, 2025

<b>Job Title</b>	Lead Programmer Analyst
<b>Department</b>	
<b>Institution</b>	University at Buffalo Buffalo, New York
<b>Date Posted</b>	Jul. 30, 2025
<b>Application Deadline</b>	08/12/2025
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory Information Technology
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<b>Job Description</b>	

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### Lead Programmer Analyst

#### Position Information

**Position Title:** Lead Programmer Analyst

**Department:** Educational Opportunity Center

**Posting Link:** <https://www.ubjobs.buffalo.edu/postings/58236>

**Job Type:** Full-Time

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### Posting Detail Information

#### Position Summary

The **Lead Programmer Analyst** position will work within the **Administrative Services Unit** of the **Buffalo Educational Opportunity Center (BEOC)** and serves as liaison between users, the public and various subsystems and technical units and serves in a leadership function for the Educational Opportunity Center (EOC) IT Help Desk operations. This position reports to the Director of Administrative Services or designee as assigned.

In this position, you will:

- Provide a critical role in on-site technology management as events dictate, to include assisting students at workstations, faculty/staff members in classrooms and offices, and supporting the A/V and technology for the BEOC Conference Center and Atrium.
- Perform an active role in the successful operation and activities of the EOC IT help. Deal directly with students, faculty, staff, and visitors to address technical issues.
- Support technology, audio/visual, and network operations and act as a liaison with UB IT, SUNY Central Administration-University Center for Academic and Workforce Development (UCAWD), various UB departments, other EOCs and partnering agencies.
- Maintain service to the BEOC network servers and provide troubleshooting response for problems or anomalies related to the operating system.
- Perform an active leadership role in the successful operation and in-house management of current and future software (e.g. Formstack, ScreenCloud, Banner, Onguard, Milestone, etc.).
- Develop and implement a comprehensive annual Technology Plan and Financial Plan/Budget in collaboration with the Director of Administrative Services.
- Monitor and report network performance issues to the Director of Administrative Services or UBIT as situations necessitate.
- Address and develop solutions for network and/or workstation performance issues with UBIT as situations necessitate.
- Perform troubleshooting and resolve application and hardware problems as they occur.
- Establish and maintain a working relationship with the University at Buffalo (UBIT)- in relation to installation of software such as Microsoft Office, antivirus, etc.
- Must be able to image and clone computers.
- Communicate with campus as required concerning phone problems, network problems specific to workstations and any system-wide upgrades.
- Serve in a leadership capacity for maintenance and enhancements of the BEOC website

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and work with other IT staff, Marketing Associate, faculty, staff and University personnel in maintaining continuity of the website.

- Creation, installation, management, and programming of database solutions, including but not limited to MySQL, MSSQL, and other databases utilized by the functional units of the BEOC.
- Maintain BEOC computer labs and kiosks workstations in order to maximize the full benefit of computer access to the BEOC student community.
- Provide key role in the ongoing planning, communication, and scheduling of technological resources for the BEOC.
- Develop and support technology-based systems used in carrying out the academic and administrative functions of the BEOC.
- Supervise, coordinate and schedule student assistants when available.

### About the Buffalo Educational Opportunity Center

The [Buffalo Educational Opportunity Center \(BEOC\)](#) is an adult education enterprise, of the State University of New York, University Center for Academic and Workforce Development (UCAWD), with an annual enrollment of 1,940 students, that provides urban and/or disadvantaged residents in the Western New York area with tuition-free academic programs, workforce development training and certifications, and gainful employment opportunities. The mission of BEOC is to produce lifelong learners who are self-directed, empowered, and committed to excellence. Residents of the surrounding Buffalo community are provided a range of services designed to develop the academic and workforce development skills necessary to become self-sufficient. Programs and services are structured to adapt to the needs of our students - as well as to the demands of our community - and serve as first steps toward the attainment of long-term educational and employment skills. To learn more about the Buffalo Educational Opportunity Center, visit our website.

### Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

*University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.*

### Minimum Qualifications

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- Masters degree in computer science or information technology related field.
- An equivalent combination of education and experience will be considered.
- Basic HTML and JavaScript knowledge.
- Understanding Active Directory.

### **Preferred Qualifications**

- Experience working in a diverse Adult Education environment.
- Three years minimum competence and understanding of tasks associated with computer user support services.

### **Physical Demands**

Must be able to move forty pounds.

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**Salary Range**

\$70,000 - \$75,000

**Special Instructions Summary**

**Is a background check required for this posting?**

No

**Contact Information**

**Contact's Name:** Michelle DeBergalis

**Contact's Pronouns:**

**Contact's Title:** Director of Administrative Services

**Contact's Email:** mmdeberg@buffalo.edu

**Contact's Phone:** 716-645-1883

**Posting Dates**

**Posted:** 07/29/2025

**Deadline for Applicants:**

**Date to be filled:** 09/11/2025

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

University at Buffalo

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