

Coordinator of Student-Athlete Development Kean University

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Posted Jul. 3, 2025, set to expire Mar. 27, 2026

Job Title	Coordinator of Student-Athlete Development
Department	Department of Athletics and Recreation
Institution	Kean University Union, New Jersey
Date Posted	Jul. 3, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coordinator
Academic Field(s)	Student Services Athletics and Recreation Services
Job Website	https://kean.wd1.myworkdayjobs.com/en-US/Kean/details/Coordinator-of-Student-Athlete-Development--Department-of-Athletics-and-Recreation_R3507-1

Apply By Email

Job Description

Coordinator of Student-Athlete Development

Reporting to the Managing Assistant Director of Student-Athlete Development, the Coordinator of Student-Athlete Development (Professional Services Specialist 3) plays a pivotal role in promoting academic success, personal development and the retention of student-athletes at Kean University. This position is responsible for coordinating academic support programs, serving as an academic advisor to multiple teams, fostering inclusivity initiatives and collaborating across campus to support student-athlete well-being. The successful candidate will bring a commitment to student development and holistic support. This employee should utilize a balanced and inclusive approach to support

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individuals, teams and the Department in achieving their goals and promoting continued development. This position requires travel and a flexible schedule including evening and weekend hours.

Qualifications: Bachelor's degree from an accredited college and two years of professional experience in academic advising, student-athlete development, student support services or a related area is required. A Master's degree in a related field may be substituted for one year of the required experience. Preferred qualifications include: a demonstrated understanding of NCAA rules and compliance as it pertains to academic eligibility; experience working with diverse student populations in higher education; and knowledge of learning strategies, retention initiatives and success coaching. Candidate must have strong interpersonal and communication skills; exceptional organizational and time-management skills; and a commitment to student-centered support.

Candidacy review begins immediately and continues until appointment is made. Please submit your cover letter, resume/CV and contact information for three professional references. Official transcripts are required prior to the starting date of employment.

This position is grant funded and future employment is contingent upon renewal of supporting grant funds. In compliance with New Jersey's Pay Transparency Law, the negotiated annual salary for this position is: \$61,674.62. Salaries for internal applicants will be based on union negotiated calculations. This position may also be eligible for a comprehensive benefits package, including health and dental insurance, a retirement plan and benefits for work life balance. For a full overview of our benefits offerings, please refer to our [Kean University Benefits website](#).

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact