

Sr Custodian (5116C), Facilities Services - 78535
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=257562>

Downloaded On: Jun. 21, 2025 1:38pm

Posted May 30, 2025, set to expire Jul. 1, 2025

Job Title Sr Custodian (5116C), Facilities Services - 78535
Department Facilities Services
Institution University of California, Berkeley
Berkeley, California

Date Posted May 30, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

Apply Online Here <https://apptrkr.com/6259328>

Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

Facilities Services works to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 400 dedicated staff members and serving over 10M building square feet and 1100 acres, Facilities Services includes the asset management program, custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program.

Position Summary

The primary responsibility of the Custodial Service Organization is to maintain the campus buildings at a clean and sanitary level. The Custodial staff members report directly to the Supervisor. The position is responsible for maintaining the appearance and cleanliness of specific areas using approved products, methods and frequencies which have been approved by the Custodial Supervisor and Manager.

Application Review Date

The First Review Date for this job is: 06/10/2025.

Responsibilities

Senior CUSTODIAL DUTIES

Provide quality customer service during each interaction with internal and external customers.

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In offices, lounges, student common areas, lobbies, laboratories, hallways, stairwells, walkways, outside steps, terraces, balconies, trash, kitchenettes, and other designated areas:

- Dust, wipe, and clean moldings, windowsills, handrails, door tracks, radiators, furniture, inside windows on all floors and outside windows on ground floor levels, and other designated areas.
- Sweep, mop, and clean floors and stairwells.
- Strip or scrub floors using buffers, auto scrubbers, and other designated equipment.
- Vacuum, sweep, shampoo, and spot-clean rugs, carpet and other materials.
- Clean, polish furniture.
- Clean kitchen appliances.
- Cleans and disinfects restrooms including toilets, urinals, sinks and fixtures.
- Restock paper products and soap and removes used products.
- Clean and disinfect shower stalls; urinals and toilets; wash basins/sinks; mirrors, frames and shelves; painted and/or glass walls, partitions and doors; windows; locker fronts; ceiling, light covers and vents.
- Pick up trash and debris.
- Clean and empty wastebaskets and other receptacles.
- Performs all duties in accordance with university Zero Waste and Sustainability initiatives.
- Dust, wipe, and clean moldings, windowsills, handrails, door tracks, radiators, furniture, inside windows on all floors and outside windows on ground floor levels, and other designated areas.
- Occasionally cleans up water and debris due to leaks and floods with wet pick up vacuums.
- Remove and transfer compost and recycling items to central location.
- Clear minor drain stoppages.
- Report damage and maintenance repair needs.
- Sweep outside buildings.

MAINTENANCE AND OPERATION OF EQUIPMENT

- Perform basic maintenance and safety inspections of custodial equipment including, but is not limited to: vacuum cleaners, buffers, pressure washing equipment, wet/dry vacuums, floor scrubbing and/or polishing machines.
- Set up, operate and dismantle a full range of cleaning equipment.

EVENT SET UP

- Set-ups: Move, set up and take down folding/stationary tables weighing up to 40 lbs.; arrange chairs and other furniture; clean rooms; follow check list for set-up arrangements and amenities to be provided on the tables.

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- Clean chalk/white boards and rails.

SECURITY

- Secures areas as required, such as entrance and office doors.

SAFETY

- Adhere to all university and departmental safety guidelines.
- Attend job-related and safety training as required.

MISCELLANEOUS

- Perform other duties as assigned.

Required Qualifications

- Six (6) months of experience working as a professional custodian.
- Knowledge of cleaning products and methods used to maintain different types of floor surfaces (tile, wood, cement, carpet).
- Knowledge of healthy and safe work practices, personal protective equipment (PPEs), and SDS sheets.
- Ability to lift up to 25 lb. and move up to 100 lb.
- Ability to learn and practice security procedures related to unlocking/locking/securing of buildings and keys.
- Basic English skills (reading, writing, listening, speaking), including ability to read documents, SDS and warning labels in English.
- Ability to comprehend technical and safety documentation and follow oral and written instructions related to the use of position-related equipment, tools, and the safe use of chemicals.
- Ability to communicate clearly and convey information effectively in person, radio, etc.
- Ability to gain basic understanding/knowledge of University environment, mission, and operational needs.
- Ability to work with minimum of supervision in isolated areas, or in a building with heavy customer traffic.
- Basic skill to evaluate, trouble-shoot inquiries, establish priorities, follow plans and complete goals/objectives.
- Ability to maintain respectful, civil, professional, and customer-friendly behavior.
- Excellent customer service skills, which include ability to take customer requests in customer-friendly manner and follow through.

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- Ability to work within a team environment.

IPP Statement

- Works in a safe and responsible manner while not putting self or others at risk. This includes complying with applicable policies and regulations; using personal safety gear; observing warning signs; learning about potential hazards; and reporting unsafe conditions.

Preferred Qualifications

- Custodial experience in a college/university, hotel, hospital or property management.

Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly rate that the University reasonably expects to pay for this position is \$22.54 (Step 1).

- This is a full-time, Career position that is eligible for full UC benefits.
- This is a non-exempt, bi-weekly paid position.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Service Unit (SX)

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between the University of California and the American Federation of State, County and Municipal Employees (AFSCME). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/sx/index.html>

- This is not a visa opportunity.
- This recruitment has 6 openings.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Physical Exam

- Employment is contingent upon passing a physical exam.

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

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Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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