

## Trades Specialist (Sheet Metal) University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=257310>

Downloaded On: Jul. 24, 2025 11:54pm

Posted May 22, 2025, set to expire Aug. 4, 2025

**Job Title** Trades Specialist (Sheet Metal)  
**Department** Campus Operations  
**Institution** University at Buffalo  
Buffalo, New York

**Date Posted** May 22, 2025

**Application Deadline** 05/21/2026  
**Position Start Date** Available immediately

**Job Categories** Classified Staff

**Academic Field(s)** Facilities/Maintenance/Transportation

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**Job Description**

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**Trades Specialist (Sheet Metal)**

### Position Information

**Position Title:** Trades Specialist (Sheet Metal)

**Department:** Campus Operations

**Posting Link:** <https://www.ubjobs.buffalo.edu/postings/57214>

**Job Type:** Full-Time

### Posting Detail Information

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### Position Summary

The Trades Specialist Sheet Metal Worker in the HVAC Department of [University Facilities](#) performs journey-level sheet metal work related to the fabrication, installation, maintenance, and repair of sheet metal components, with a primary focus on HVAC systems. The incumbent works with various metal materials and uses specialized tools and equipment to construct air ducts, equipment enclosures, and various metal fixtures. This position may also supervise and instruct semi-skilled and unskilled staff in sheet metal tasks.

Key responsibilities include:

- Performs skilled sheet metal work in HVAC systems and related areas.
- Utilizes a wide range of tools including shears, brakes, riveters, welders, grinders, and soldering guns.
- Fabricates, installs, and repairs sheet metal components including air ducts, HVAC housings, cabinets, and laboratory equipment.
- Selects appropriate type and gauge of metal based on job specifications.
- Marks, cuts, bends, and shapes metal using hand tools and power equipment.
- Soldering, welding, or riveting parts together to assemble final products.
- Finishes edges and seams to ensure safety, functionality, and appearance.
- Inspects finished items for quality and adherence to design.
- Maintains a clean and safe work environment, following all applicable safety guidelines.
- Keeps records of materials used and reports inventory needs.
- Uses computer to document service work performed.
- Operates computers used in the field of direct digital controls (D.D.C.).
- Provides high level of customer service.
- Expected to perform emergency service promptly when-notified.
- Reviews and interprets blueprints, diagrams, and written specifications to determine project requirements.
- Works with and direct outside contractors when necessary.
- May train and oversee junior or support personnel performing sheet metal tasks.

The candidate must detail their qualifications and submit appropriate documentation with their application to clearly explain and demonstrates their skills and competency for this position.

**Learn more:**

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- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

*University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.*

### Minimum Qualifications

The candidate must meet one of the following requirements:

- Four years of full-time experience in a trade under a skilled tradesperson which would provide training equivalent to that given in a training, apprenticeship,
- **O**requisite program;
- **O**ran equivalent combination of experience and training gained by completion of technical courses in skilled trades at a school, institute, or branch of the Armed Services.

When required to operate motor vehicles, candidates must possess a valid New York State drivers license appropriate for the type of vehicle to be operated.

### Preferred Qualifications

- Strong mechanical aptitude
- Four years of full-time experience as a Sheet Metal Worker in the HVAC industry
- Have a working knowledge of computers and equipment used in the field facilities operations and HVAC control systems

### Physical Demands

Bending, twisting, ability to transport 50 pounds, ascend/descend ladders, access equipment located on mezzanines, catwalks, basements and crawlspaces. Ability to work off ladders, scaffolding, in confined spaces and/or where air monitoring may be required. Work in loud/noisy dusty/dirty environments. Work with or around high-pressure steam, high-voltage electrical systems and rotating equipment.

### Salary Range

\$50,425

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**Special Instructions Summary**

**Is a background check required for this posting?**

Yes

**Contact Information**

**Contact's Name:** Carl Kirchgraber

**Contact's Pronouns:**

**Contact's Title:** Maintenance Supervisor 3

**Contact's Email:** ck72@buffalo.edu

**Contact's Phone:** 716-264-3348

**Posting Dates**

**Posted:** 05/21/2025

**Deadline for Applicants:** Open Until Filled

**Date to be filled:** 12/31/2025

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

University at Buffalo

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