

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

Job Title Supervisor, Transportation

Department

Institution Butte-Glenn Community College District
Oroville, California

Date Posted May 21, 2025

Application Open until filled

Deadline

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Facilities/Maintenance/Transportation

Job Website <https://www.schooljobs.com/careers/buttecc/jobs/4931552/supervisor-transportation>

Apply By Email

Job Description

POSITION HIGHLIGHTS:

Butte College operates one of the largest student-funded transportation services among community colleges in California. Our bus service extends to Glenn County students traveling between the main campus in Oroville and Chico campuses through a partnership with the Glenn Ride bus service. This position is responsible for the successful transportation of home to school routes and operations for Butte College students as well as facilitating all off-site educational field trips.

The Supervisor of Transportation directs and supervises the daily activities and resources related to the operations, schedule, and budget of the District's Transportation Department and District's vehicle fleet. The District currently has 11 buses, 1 MCI (motorcoach bus), and approximately 150 fleet vehicles. The ideal candidate will demonstrate cultural competency and thrive in a diverse higher education setting. They will have exceptional written and verbal communication skills, strong

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

organizational abilities, and a proven track record of hiring, training, and motivating staff. They must be detail-oriented, capable of managing multiple deadlines, and adept at coordinating services among various campus departments, external agencies, and students. A solid understanding of transportation services and the ability to deliver and coach outstanding customer service are also essential. This position will assist with managing the District's Department of Transportation (DOT) program and must have a strong understanding of both state and federal requirements of the staff to hold a Bus Driving Certificate; they will be responsible for coordinating with California Highway Patrol (CHP) on inspections.

The mission of our Transportation Department is to help students succeed by providing them with safe and economical access to Butte College. The mission of the Staff Motor Pool Transportation program, which includes the 150 fleet vehicles such as vans, golf carts, trucks, and equipment, is to support District departments by ensuring access to safe, well-maintained vehicles and equipment.

The work schedule is Monday through Thursday, 7:30 a.m. to 5:00 p.m., and Friday, 8:00 a.m. to 12:00 p.m. Over the summer, the schedule changes to Monday through Thursday, 7:00 a.m. to 5:00 p.m., with Friday off. The work location of this position will be in-person at the Main Campus in Oroville, CA.

Butte-Glenn Community College District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Butte-Glenn Community College District will provide reasonable accommodation to qualified individuals. Butte-Glenn Community College District encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

REPRESENTATIVE DUTIES, MINIMUM QUALIFICATIONS, DESIRED QUALIFICATIONS:

Please visit the [class specification](#) to see the representative duties, minimum qualifications, desired qualifications, and other requirements of the position.

DIVERSITY QUALIFICATION:

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity and sexual orientation and ethnic backgrounds of community college students and staff.

APPLICATION INSTRUCTIONS:

All applicants, including current Butte College employees, must submit all required documents with the online application in order to move forward in the recruitment process.

REQUIRED ATTACHMENTS:

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

- **Resume or Vita**
- **Diversity Essay:** The Butte-Glenn Community College District has a very diverse staff and student population with respect to academic, socioeconomic, cultural, disability, gender identity, sexual orientation and ethnic backgrounds. **In your Diversity Essay**, please describe your skills, education, professional development, community involvement, and professional experience working with these diverse groups.

REQUIRED UPON HIRE:

- **Transcripts of Academic Work:** Official transcripts will be required upon hire. All offers of employment are contingent upon the submission of official transcripts showing completion of the degree. NOTE: Transcripts are not a required attachment during the application process.
 - **Foreign Transcripts:** If you have foreign transcripts, you must include a U.S. evaluation and translation. Please contact the Office of Human Resources for a list of agencies providing this service or [visit our website](#).
 - **Equivalency:** If the position has an education equivalency component within the minimum qualifications and you are applying under equivalency, transcripts will not be required.

PRE-EMPLOYMENT REQUIREMENTS:

1. The successful applicant will be required to complete a medical history questionnaire and must agree to undergo and pass a pre-employment physical examination, based on the physical requirements of the position, prior to employment. The physician will be selected and paid for by the District. Disabilities not related to the essential physical job requirements will not preclude the applicant from being hired.
2. Education Code § 87408.6 states that no person shall be initially employed by a community college district in an academic or classified position unless the person has submitted to an examination within the past sixty (60) days to determine that they are free of active tuberculosis.
3. As a condition of employment, the District requires that you provide fingerprints prior to beginning work. You may be fingerprinted at Butte College Human Resources by appointment, or you may be fingerprinted at another agency. Should you be fingerprinted at another agency, the rolling fee charged by the Department of Justice (DOJ) for the fingerprint report is the employee's responsibility at the time of printing.

The eligible list established from this recruitment will be used to fill the current vacancy and possibly future vacancies for positions with the same class specification.

Supervisor, Transportation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=257261>

Downloaded On: Jul. 23, 2025 11:12pm

Posted May 21, 2025, set to expire Apr. 28, 2026

The District reserves the right to modify, rescind or re-advertise this announcement without notification or to delay indefinitely the employment of a person for the position.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

,