

## HVAC Technician - Spokane Community College Community Colleges of Spokane

Direct Link: <https://www.AcademicKeys.com/r?job=257194>

Downloaded On: Jul. 22, 2025 12:00am

Posted May 20, 2025, set to expire Jan. 6, 2026

**Job Title** HVAC Technician - Spokane Community College  
**Department** SCC Facilities  
**Institution** Community Colleges of Spokane  
Spokane, Washington

**Date Posted** May 20, 2025

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Classified Staff

**Academic Field(s)** Facilities/Maintenance/Transportation

**Apply Online Here** <https://apptrkr.com/6236869>

**Apply By Email**

**Job Description**

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**HVAC Technician - Spokane Community College**  
**Community Colleges of Spokane**

**Location:**Spokane CC Main Campus Spokane

**Department:**SCC Facilities

**Salary Range:** \$5,011 - \$6,107

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**Open continuous.**

**Starting salary for this position is: \$5,011 (Monthly)**

**Employees hired at the entry step of this range receive salary step advancement after six months and every 12 months thereafter. An employee hired at anything higher than the entry step of the range will have salary step advancement after 12 months and every 12 months thereafter until they reach the top of the salary range. Each salary step advancement will be approximately a 5% increase.**

### **About Us**

Spokane Colleges is comprised of two accredited colleges, Spokane Community College (SCC) and Spokane Falls Community College (SFCC) serving Spokane, Stevens, Whitman, Ferry, and Pend Oreille Counties, as well as portions of Lincoln County.

Both colleges are accredited by the Northwest Commission on Colleges and Universities and governed by the Washington State Board of Community and Technical Colleges.

**Applications will be forwarded to the hiring official as they are received and accepted until the need is filled.**

### **About the HVAC Technician - Spokane Community College**

### **JOB SUMMARY**

Our HVAC Technician performs skilled work in the inspection, testing, servicing, and maintenance of HVAC systems, and related equipment at Spokane Colleges (Spokane Colleges) facilities. Servicing classrooms, lab spaces, auditoriums, offices and more, the HVAC Technician is a critical and valued member of a dynamic Facilities team that serves students, staff and faculty at Spokane Community College (SCC) and Spokane Falls Community College (SFCC).

Under general direction, the HVAC Technician makes repairs to system components including chillers, boilers, valves, and other items and responds to calls on heating and cooling problems to evaluate and make appropriate repairs.

### **CHARACTERISTIC DUTIES AND RESPONSIBILITIES**

- Evaluate heating and cooling problems, make appropriate diagnosis and make repairs to faulty HVAC equipment and HVAC systems and controls. \*

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- Install new control components including valves, actuators, and sensors, and document HVAC control modifications at completion of projects. May need to coordinate with administrators, contractors and other trades to implement projects. \*
- Develop cost estimates for repairs and upgrades; purchase supplies and equipment for HVAC projects; assist in specifying HVAC equipment and controls. \*
- Maintain Spokane Colleges building HVAC control programs and systems. Make changes to control programs to facilitate building changes and variations in program needs. \*
- Read and evaluate building plans and specifications. \*
- Model professional decorum and mutual respect in all personal interactions. \*
- Comply with district policies, procedures and directives, state and federal regulations, orders and statutes and collective bargaining agreements. \*
- Support and advance the Spokane Colleges strategic plan, and perform other duties as assigned. \*
- Assist other trades in completion of maintenance and upgrade projects.

*\*Indicates this is an essential duty.*

This position is designated a bargaining unit position.

### COMPETENCIES

- Manages Complexity
- Decision Quality
- Action Oriented
- Plans & Aligns
- Ensures Accountability
- Drives Results
- Collaborates
- Instills Trust
- Demonstrates Self-Awareness
- Self-Development
- Nimble Learning
- Situational Adaptability

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Learn more about [our competencies](#).

### MINIMUM QUALIFICATIONS

- Current Washington 06A Electrical License.
- Current City of Spokane Mechanics II Gas License.
- Current Refrigerant EPA Certification Card (Universal Preferred).
- Experience with LonWorks, Seimens, Robert Shaw, Schneider Electric (TAC) and DDC control systems.
- Knowledge of HVAC, electrical, and building codes.
- Ability to work independently or as a member of a team.
- Ability to set own work priorities.

### DESIRED QUALIFICATIONS

- City of Spokane Boiler License.
- Ability to perform HVAC and control repairs specific to the Community Colleges.
- Ability to perform minor plumbing repairs.
- Ability to understand Community Colleges controls layout and needs.
- Experience working for a government or higher education institution.
- Completion of a four-year approved institution course as a Control/HVAC Technician Trainee; OR five years of applicable experience in installation, repair, and maintenance of electrical and pneumatic control systems. Vocational or trade school training in control or HVAC mechanisms may be substituted, year-for-year, for work experience up to a maximum of two years.

### PHYSICAL REQUIREMENTS

- Work is equally performed in an indoor office environment and outdoor uncontrolled elements.
- Work is active.
- Move up to 50 lbs. frequently and up to 75 lbs. occasionally.
- Operate and control power tools or large mechanized, powered and non-powered equipment.
- Frequent kneeling, stooping, crouching, crawling, climbing and twisting.
- Enters, crouches, twists, works and climbs in and out of confined spaces.
- Extension of arms overhead for sustained periods.
- Occasional exposure to fumes, dust, odors and/or biohazards.

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### CONDITIONS OF EMPLOYMENT

- Full-time schedule - Monday through Friday, 6 AM to 2:30 PM (12-month, 40-hours a week).
- 6-month probationary period.
- This position is overtime eligible.
- Requires travel between campus sites using Spokane Colleges vehicles.
- Valid motor vehicle operator license is required.
- Criminal background check is required.

*Person hired must be able to provide acceptable documentation of U.S. Citizenship or lawful authorization to work in the United States. This is an absolute condition of employment. An offer of employment will not carry with it any responsibility or obligation on the part of the district to sponsor an H1-B visa. In addition, the Spokane Colleges maintain a drug-free work environment and prohibits all smoking in the college buildings and state-owned vehicles. Must be able to successfully work in and promote a multicultural work and education environment.*

*Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the position. Once an applicant is chosen for a position, they are required to complete and submit a declaration regarding sexual misconduct and investigation per state law.*

### **Benefits Information**

Medical, dental, life and long term disability insurance benefits are provided as currently administered under Public Employees Benefits Board; WA State Retirement Plan; vacation and sick leave begin to accrue at the rate of one (1) day per month, upon employment. (For positions that are less than full time, leave accruals will be prorated to the percentage of the position.) This position is designated a bargaining unit position and union membership is not a condition of employment. Leave accruals and usage are governed by the WFSE collective bargaining agreement.

[Public Employees Benefits Board](#)

[Additional benefits information](#)

**Required Application Materials**

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To qualify for consideration, applicants must meet required competencies and submit a complete application packet, which includes the following:

- Cover letter - addressing your qualifications relevant to the responsibilities of this position.
- Resume.
- References - the names, addresses, and phone numbers of three professional references.

For questions regarding a job application or the hiring process, or if you require an accommodation during the application or interview process, please contact HR at [CCS.Recruiter@ccs.spokane.edu](mailto:CCS.Recruiter@ccs.spokane.edu).

### **Equal Opportunity Institution**

*Spokane Colleges does not discriminate in its programs, activities and employment on the basis of race, creed, color, religion, national or ethnic origin, age, sex, marital status, pregnancy, pregnancy related conditions, parental status or families with children, status as a mother breastfeeding their child, AIDS/HIV or hepatitis C, honorably discharged veteran status, sexual orientation, gender identity or expression, disability, use of a trained guide dog or service animal by a person with a disability, genetic information, or any other legally protected category.*

*Direct all inquiries or grievances regarding access, Title IX, ADA, equal opportunity compliance, and/or grievances to:*

*Fred Davis | Chief Human Resources Officer*

*Spokane Colleges*

*P.O. Box 6000, MS1004*

*Spokane, WA. 99217-6000*

*509-434-5040*

**To apply, please visit:** <https://careers.ccs.spokane.edu/jobs/hvac-technician-spokane-community-college-spokane-washington-united-states-d514b5ce-e47d-44cd-bfc3-bbb2ff4c2e50>

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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

SCC Facilities  
Community Colleges of Spokane

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