

**Maintenance Assistant
University at Buffalo**

Direct Link: <https://www.AcademicKeys.com/r?job=256929>

Downloaded On: May. 13, 2025 9:50pm

Posted May 13, 2025, set to expire Aug. 4, 2025

Job Title Maintenance Assistant
Department Residential Maintenance Services
Institution University at Buffalo
Buffalo, New York

Date Posted May 13, 2025

Application Deadline 05/12/2026
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

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Maintenance Assistant, Residential Maintenance Services

Position Information

Position Title: Maintenance Assistant, Residential Maintenance Services

Department: Residential Maintenance Services

Posting Link: <https://www.ubjobs.buffalo.edu/postings/57128>

Job Type: Full-Time

Posting Detail Information

Maintenance Assistant University at Buffalo

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Position Summary

Campus Living invites applications for the **Maintenance Assistant** position. This role offers consistent, daytime work hours and the opportunity to work overtime. As a Maintenance Assistant, your contributions will ensure that structures and equipment are installed correctly, properly maintained and repaired as needed.

Your responsibilities will include:

- Repair/adjust electrical equipment
- Operate and maintain heating/air conditioning systems
- Perform semi-skilled carpentry activities
- Repair, maintain and service structures and equipment
- Masonry
- Plumbing
- Painting

In choosing to work for UBs Campus Living, you will find a dynamic environment that encourages professional growth.

Our team recognizes the advantages diverse perspectives and backgrounds bring to the workplace. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

About Campus Living

Campus Living, a unit within the division of Student Life, serves to provide the best residential living experience for students at the University at Buffalo. Campus Living offers quality, affordable and desirable campus housing in support of the university's mission. Campus Living is comprised of 13 residence halls and five apartment complexes accommodating 8,000 residents on the North and South Campuses. Approximately 5,800 students reside in the residence halls and 2,200 students reside in the apartment complexes. Campus Living is comprised of 210 professional and classified staff with a total operating budget of \$70m.

Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

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University at Buffalo is an affirmative action equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

One or more of the following:

- Two years of full-time experience in maintenance or mechanical work under the supervision of a skilled tradesperson;
- OR completion of an appropriate two-year technical school course at a school, institute, or branch of the Armed Services, such as the New York State Civil Service Employees Association-Partnership (NYS CSEA-P) Applied Skilled Trades Certificate Program*;
- OR an equivalent combination of experience and training gained by completion of appropriate technical courses at a school, institute, or branch of the Armed Services.

*Successful completion of the NYS CSEA-P Applied Skilled Trades Certificate Program includes a total of 288 hours of trade-specific classroom instruction, 45 hours of technical math course work, 45 hours of technical communications course work, and 15 hours of blueprint/schematic reading course work. It does not include 4,000 hours of on-the-job training, as required for the NYS CSEA-P Applied Skilled Trades Traineeship.

Preferred Qualifications

- Based on the transportation needs of the position, a valid license to operate a motor vehicle in NYS is preferred.

Physical Demands

- Routine tasks require moderate and/or heavy physical effort.
- The ability to stand, bend, stoop, sit, twist, lift, reach overhead and work at elevated heights using ladders and other equipment for extended periods of time is required.

Salary Range

\$42,641

Special Instructions Summary

Is a background check required for this posting?

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Yes

Contact Information

Contact's Name: Heidi Tschopp

Contact's Pronouns:

Contact's Title: Administrative Assistant

Contact's Email: heiditsc@buffalo.edu

Contact's Phone: 716-829-2036

Posting Dates

Posted: 05/12/2025

Deadline for Applicants: Open Until Filled

Date to be filled: 06/26/2025

jeid-ea50d4ee3508014080e6d44488de0621

Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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