

**Campus Community Safety Specialist (7397U), University  
Police - 77675  
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=255995>

Downloaded On: Apr. 22, 2025 2:58am

Posted Apr. 21, 2025, set to expire Jul. 1, 2025

<b>Job Title</b>	Campus Community Safety Specialist (7397U), University Police - 77675
<b>Department</b>	University Police
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Apr. 21, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Public Safety
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**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

## Departmental Overview

The University of California Police Department provides a full range of law enforcement services in support of the academic and public service missions of the University of California, serving a diverse community of more than 43,000 students and 14,000 faculty & staff in the vibrant City of Berkeley, at the heart of the San Francisco Bay Area. In addition to the traditional role of a police department, we also carry out a variety of proactive educational, outreach and crime prevention programs. We pride ourselves in a professional and high- quality delivery of service, which we provide with sensitivity to the unique concerns of the University community.

At the Berkeley campus, we employ approximately 44 sworn peace officers, 70 full time civilian employees and 90 part-time students. We are interested in ethical, intelligent, creative and motivated candidates who possess the desire and talent required to address the unique challenges of our urban campus environment. We offer a wide variety of assignments and a public service experience unlike any other agency.

## Position Summary

The Campus Community Safety Specialist (CCSS) is a full-time, non-sworn career employee of the University Police Department. Reporting to the Berkeley UCPD Chief, the Campus Community Safety Specialist will be responsible for promoting a positive and inclusive campus atmosphere, ensuring the respectful exercise of First Amendment rights, and facilitating the management of demonstrations and protests. This role involves collaborating with students, faculty, and administration to implement policies and procedures that balance the rights of individuals with UC Berkeley's Principles of Community and the campus' Time, Place, and Manner policies.

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### **Application Review Date**

The First Review Date for this job is: 05/01/2025.

### **Responsibilities**

Applies professional or research concepts to perform analysis of data and systems pertaining to moderately complex projects, policies, initiatives,/processes, and/or functions.

- Interpret and be comfortable communicating current campus policies related to expressive activities, protests, demonstrations and free speech, including First Amendment rights and UC Berkeley's Principles of Community.
- Implement guidelines for managing campus expressive activities, demonstrations, and protests, including procedures for approaching individuals who are violating policy to ask for participant identification.
- The CCSS will also implement campus' Time, Place, and Manner policies and procedures to observe daily activity on campus.
- Complete and maintain training as designated by the campus and UCPD.

Gathers and assembles analytical and factual data on assigned problems and issues to prepare reports and/or analyses summarizing information on the assigned issues and commenting on other significance for internal or external constituents.

- During expressive activities, demonstrations, and protests, document any policy violations and submit the report to the appropriate campus offices (e.g, Center for Student Conduct, Office for the Prevention of Harassment & Discrimination, and UCPD).

Using subject matter knowledge, collects and prepares information for use in discussions, meetings of internal and external constituents.

- Observes expressive activities; communicates updates and gets direction from campus leadership.
- Participates in the conduct hearing process if necessary.
- Provides information about the conduct process to campus community members.

Community outreach: Work closely with the public and University units (departments, divisions, buildings, and offices) to identify and solve community problems. Engage in community activities and present safety/violence education in the workplace

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- Conduct crime prevention and safety presentations as part of larger campus and UC safety efforts.
- Deliver active threat prevention presentations
- Provide supplemental presence at concerts, sporting venues, and special events

Provides a variety of analytical duties in support of a function, research initiative, program and/or organizational unit.

- Independently provides support for UCPD programs and activities.

Participates in administrative/research policy and program project planning and development. Provides recommendations and guidelines involving programs/initiatives. Coordinates program planning and collaboration with program/project staff.

### **Required Qualifications**

- Proficient in communication and interpersonal skills to communicate effectively, both verbally and in writing.
- Proficient in ability to use discretion and maintain all confidentiality.
- Demonstrates ability to use sound judgment in responding to issues and concerns.
- Demonstrates ability to analyze, research and synthesize large amounts of data with strong attention to detail.
- Proficient in ability to multi-task with demanding timeframes.
- Working knowledge of applicable policy analysis techniques.
- Bachelor's degree in related area and/or equivalent experience/training.

### **Salary & Benefits**

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid biweekly at an hourly rate and is eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in

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making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$29.31 - \$50.38.

### **How to Apply**

- To apply, please submit your resume and cover letter.

### **Driving Required**

- Required to hold valid driver's license, have a driving record that is in accordance with local policies/procedures, and/or enroll in the California Employer Pull Notice Program.

### **Other Information**

- This is not a visa opportunity.
- This recruitment has 2 openings.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Physical Exam**

- Employment is contingent upon passing a physical exam.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed

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statements acknowledging the responsibilities of a Mandated Reporter.

## Misconduct

**SB 791 and AB 810 Misconduct Disclosure Requirement:** As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

## Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [https://apptkr.com/get\\_redirect.php?id=6154891&targetURL=U.S. Equal Employment Opportunity Commission](https://apptkr.com/get_redirect.php?id=6154891&targetURL=U.S. Equal Employment Opportunity Commission) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

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**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S)

**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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