

## Part-Time Trainer - Buffalo Build Program University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=255921>

Downloaded On: Apr. 20, 2025 2:53am

Posted Apr. 17, 2025, set to expire May 15, 2025

**Job Title** Part-Time Trainer - Buffalo Build Program  
**Department**  
**Institution** University at Buffalo  
Buffalo, New York

**Date Posted** Apr. 17, 2025

**Application Deadline** 05/15/2025  
**Position Start Date** Available immediately

**Job Categories** Part-Time/Temporary Staff

**Academic Field(s)** Educational Services

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**Job Description**

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### Part-Time Trainer - Buffalo Build Program

#### Position Information

**Position Title:** Part-Time Trainer - Buffalo Build Program  
**Department:** Educational Opportunity Center  
**Posting Link:** <https://www.ubjobs.buffalo.edu/postings/56653>  
**Job Type:** Part-Time

#### Posting Detail Information

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### Position Summary

The Buffalo Educational Opportunity Center (BEOC) is seeking a **Trainer** to join our team that specializes in providing workforce development training to students in the BEOCs Buffalo Build Skilled Trades Pre-Apprenticeship Program. The successful candidate will be responsible for teaching courses focused on various aspects of workforce development, including construction, financial literacy, safety protocols, equipment operation, materials management, and sustainable practices. This position offers a unique opportunity to impart essential skills and knowledge to students pursuing careers in skilled trades, construction management, site safety management, and related fields. Candidates should have the ability to teach seated, remote, and online courses.

### Academic Responsibilities and Essential Functions:

- Develop and deliver engaging and informative lectures, presentations, and hands-on activities related to workforce development as assigned by the Director of Instructional Services or designee.
- Design course curriculum, learning objectives, and assessments aligned with industry standards and best practices under the direction of the Director of Instructional Services or designee.
- Provide mentorship and guidance to students, fostering their understanding of theoretical concepts and practical applications.
- Incorporate real-world examples, case studies, and guest speakers to enhance learning experiences and industry relevance.
- Maintain up-to-date knowledge of advancements, trends, and regulations in workforce development, integrating relevant updates into course content.
- Facilitate discussions and collaborative projects that encourage critical thinking, problem-solving, and teamwork among students.
- Offer constructive feedback and evaluation to students to support their academic growth and professional development.

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### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about the great [benefits](#) the University at Buffalo has to offer.

### **About the Buffalo Educational Opportunity Center**

The [Buffalo Educational Opportunity Center](#) (BEOC) is an adult education enterprise, of the State University of New York, University Center for Academic and Workforce Development (UCAWD), with an annual enrollment of 1,940 students, that provides urban and/or disadvantaged residents in the Western New York area with tuition-free academic programs, workforce development training and certifications and gainful employment opportunities. The mission of BEOC is to produce lifelong learners who are self-directed, empowered, and committed to excellence. Residents of the surrounding Buffalo community are provided a range of services designed to develop the academic and workforce development skills necessary to become self-sufficient. Programs and services are structured to adapt to the needs of our students - as well as to the demands of our community - and serve as first steps toward the attainment of long-term educational and employment skills.

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicants race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

### **Minimum Qualifications**

- One (1) year of professional experience in workforce development, including hands-on work in construction (equipment, materials, and techniques), financial literacy, work site safety, and sustainable practices.
- Proficiency in instructional design principles, curriculum development, and educational technology tools.
- Cultural competence and the ability to effectively convey complex concepts to diverse audiences.
- Demonstrated commitment to promoting diversity, equity, and inclusion in teaching and learning environments.
- An equivalent combination of education and experience will be considered.

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### Preferred Qualifications

- Bachelors degree.
- Knowledgeable in multiple content areas and theoretical frameworks within stated discipline, as well as issues related to diversity and multiculturalism.
- Prior teaching or training experience at the college or university level is desirable.
- Flexibility, adaptability, and a collaborative mindset conducive to working in a dynamic academic setting.
- Available to work evening hours.
- Knowledge of Microsoft software and ability to work with computers and education related databases.
- Experience working with academically underprepared and/or economically disadvantaged adults.

### Physical Demands

May be required to occasionally move items that are 11 to 20 pounds. Includes frequent moving, ascending/descending stairs, and positioning self to move carts.

### Salary Range

\$50.00 - \$55.00 per hour

### Special Instructions Summary

This position is funded until 12/31/26 by a grant from the New York State Office of Strategic Workforce Development and is subject to the continued availability of funds from this grant.

### Is a background check required for this posting?

Yes

### Contact Information

**Contact's Name:** Mark Sell

**Contact's Pronouns:**

**Contact's Title:** EOC Instructor

**Contact's Email:** marksell@buffalo.edu

**Contact's Phone:** 716-645-1942

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**Posting Dates**

**Posted:** 04/16/2025

**Deadline for Applicants:** 05/15/2025

**Date to be filled:** 06/19/2025

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

University at Buffalo

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