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Job Title Department Institution	AileyCamp Group Leaders - Cal Performances Cal Performances University of California, Berkeley Berkeley, California
Date Posted	Apr. 15, 2025
Application Deadline Position Start Date	Open until filled Available immediately
Job Categories	Professional Staff
Academic Field(s)	Arts/Museum/Theater
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Job Description	

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## AileyCamp Group Leaders - Cal Performances

## About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and



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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

#### **Departmental Overview**

**Cal Performances** presents and produces outstanding artists from the Bay Area, the United States, and around the world in performances and community programs that promote excellence, innovation, diversity, education, and community involvement, with the fundamental belief that the arts are vital to our society locally, nationally, and internationally. Berkeley/Oakland AileyCamp at Cal Performances is an education department program. Cal Performances supports AileyCamp with an array of professional performing arts services, including but not limited to marketing, public relations, facilities including Zellerbach Auditorium, and a full professional technical staff.

AileyCamp is a nationally proven arts education program that uses dance as a vehicle for developing self-esteem, creative expression, and critical thinking skills among 6th, 7th, and 8th-grade students (aged 11-14) from underserved communities. AileyCamp also provides exceptional dance training to middle school students from lower socioeconomic backgrounds. The project was inspired by the work of the late Alvin Ailey, an internationally renowned dance artist, choreographer, and founder of Alvin Ailey American Dance Theatre.



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The Group Leaders/Teaching Assistants will supervise, support, and mentor campers as they move through their camp day, as needed demonstrate and help campers learn dance steps, and assist them with activities in other classes. Group leaders are responsible for a group of 14 to 20 campers, rotating through a schedule of early morning and late afternoon bus escort responsibilities, accompanying campers to and from classes and morning meals, assisting instructors, and providing support throughout the day. Twice a week or more often, Group Leaders will also be responsible for leading their campers in a creative and/or team-building lesson.

### **Application Review Date**

The First Review Date for this job is: ASAP when the department receives the applications

### Responsibilities

- Part-time: Support AileyCamp preparatory events such as the AileyCamp Family Orientation on May 14, 2025.
- Full-time: Five-day work week Monday through Friday, with rotating early morning calls from between 6:45 and 8:00 a.m. and work days ending between 3:45 p.m. and 5:30 p.m., all weeks except the week of staff orientation (and until 9:30 pm on 7/24 performance night). Days when performing bus monitoring duties require beginning earlier and finishing later than the regularly scheduled times. This is a rotating duty among group leaders.
- Accompany AileyCampers to all classes, providing general oversight of campers as well as individual attention and guidance.
- As part of a team of Group Leaders, in collaboration with the Group Leader Mentor, design and deliver creative and/or team-building activities to their group and on occasion, the entire camp.
- Provide and support, as needed, oversight of the campers, including breakfast and lunch meal times and camper-free periods, weekly field trips, and special activities.
- Participate in AileyCamp staff meetings and Group Leader-specific meetings and trainings.
- Monitor campers' behavior and act as a liaison between campers and AileyCamp staff, including instructors and the AileyCamp directors.
- Support and mentor Junior Leaders and assist them in aiding instructors during classes and rehearsals as determined by the class instructor. Cultivate leadership skills by modeling appropriate guidance and collaborative skills, coaching them through potential challenges, and seeking guidance for issues from the Associate Director and/or Guidance Counselor as needed.
- Report individual campers' needs to the Group Leader Mentor, the Guidance Counselor, and/or AileyCamp Directors as needed.
- Aid instructors and the Group Leader Mentor in producing camper progress evaluations at midterm and the end of camp.



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• Participate in and support as needed the final camp presentation, the AileyCamp visual art installation, and the AileyCamp anthology.

The AileyCamp Group Leaders/Teaching Assistants work closely with the Group Leader Mentor and report to the AileyCamp Directors as needed. Incumbent operates with considerable independence, with the freedom to make daily decisions within the scope of University policies, program plans, and established needs of teaching and performance programs.

## **Required Qualifications**

- Demonstrated experience working with children with at-risk factors from a diverse array of family and living situations representing the diversity of the Bay Area.
- Ability to communicate dance concepts through demonstration and verbal explanations.
- Excellent leadership skills including an ability to command respect and motivate achievement while working effectively with young people and serving as a positive influence and model for disciplined practice, healthy personal habits, and respectful communication with campers and colleagues.
- Excellent communication skills, both verbal and written.
- Excellent interpersonal skills, with the ability to relate well to a diverse population and work as part of a team.
- Demonstrated ability to work under pressure and manage multiple tasks with competing deadlines in a self-directed, prioritized, and calm manner.
- Flexibility to meet changing needs and priorities as they occur.
- Excellent organizational and time management skills, cheerful collaborator, able and willing to take initiative to accomplish or support others in accomplishing tasks related to the successful and smooth operation of camp.
- Must be able to successfully pass a background check.
- Must complete all UC Berkeley-mandated training for employees by the deadlines given.
- Must comply with UC Berkeley's Covid-19 policies.

## **Preferred Qualifications**

- Preference given to UC Berkeley students.
- Experience as a camp counselor with youth aged 11-14.
- Experience teaching and performing dance and choreography with large and small ensembles.
- Experience as a mentor.
- Experience with and/or training in youth development and youth voice teaching and learning



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models.

## Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefits website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on the final candidate's qualifications and experience.

The budgeted hourly rate that the University reasonably expects to pay for this position is \$19.10

## Other Information

This is a limited position:

March 17 - June 6, 2025 (PT) June 9 - July 25, 2025 (FT)

## How to Apply

To apply, please submit your resume and cover letter.

#### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

#### **Mandated Reporter**



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This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

#### **Misconduct Disclosure**

As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

UC Sexual Violence and Sexual Harassment Policy UC Anti-Discrimination Policy Abusive Conduct in the Workplace

#### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the U.S. Equal Employment Opportunity Commission poster.

The University of California's Affirmative Action policy.

The University of California's Anti-Discrimination policy.



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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

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N/A University of California, Berkeley