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Posted Apr. 7, 2025, set to expire Apr. 27, 2025

Job Title Software Analyst Programmer

Department Information Technology

Institution Central Oregon Community College

Bend, Oregon

Date Posted Apr. 7, 2025

Application Deadline 04/27/2025

Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Information Technology

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Job Description

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Software Analyst Programmer

Position Number: B248PD

Starting Wage/Salary: \$80,000 - \$90,000 plus exceptional benefits

Close Date: 04/27/2025

Primary Purpose:

As a Software Analyst Programmer, youll find yourself balancing a mix of troubleshooting, development, account maintenance, and collaboration every day. Youll work closely with a talented team of Business Analysts, DBAs, and Systems Administrators to manage and improve enterprise



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software, both on-premise and in the cloud.

Throughout the day, youll leverage your technical skills to solve complex problems, all while documenting solutions and ensuring everything aligns with our evolving needs.

Your role will be key to ensuring that our systems work seamlessly, empowering staff and students with the tools they need, and driving improvements that have a direct impact on the colleges success.

Essential Duties and Responsibilities: Key Responsibilities:

- You will provide technical support to faculty, staff, and students by tracking down system issues, ensure appropriate access to the ERP/SIS system and related software applications, and collaborate with team members to solve technical challenges for the college.
- You will contribute to the development, integration, and maintenance of our ERP system to meet the evolving needs of the college community while keeping it running smoothly and securely.
- You will develop and manage database objects, views, and reports, supporting data extraction and analysis to drive informed decision-making across the institution.
- Working closely with cross-functional teams, you will participate in ongoing projects to incorporate new functionality or systems, or changes into existing systems, ensuring all updates are well-designed, tested and meet the needs of users.
- You will document system processes and solutions, contribute to process improvements, and take ownership of smaller-scale projects to enhance the efficiency and functionality of the colleges technology infrastructure.

Knowledge, Skills, and Abilities:

Individual must possess the following knowledge, skills and abilities, or be able to explain and demonstrate that the individual can perform the duties and responsibilities of the job, with or without reasonable accommodation, using some other combination of skills and abilities. Individual is expected to follow all College work rules and policies.

- Knowledge of relational databases and programming languages, including SQL or PL/SQL.
- Knowledge of programming principles and best practices.
- Possess strong interpersonal and customer service skills, including the ability to communicate technical and complex information both verbally and in writing to a variety of audiences.
- Ability to work cooperatively with, and contribute to, a diverse workplace through ideas or



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experience.

- Able to develop, write, and debug software or use other tools to work with data and produce reports or other data outcomes.
- Ability to read, analyze, and interpret information technology administration guides, user manuals, professional journals, technical procedures, and/or governmental regulations.
- Excellent written communication and documentation skills.
- Experience working with third-party, cloud-based applications.
- Experience working in a help desk environment.
- Strong organizational, analytical, problem solving, time management and documentation skills.
- Ability to work with customized role- and class-based user privilege assignment on ERP system.

Minimum Requirements:

Education

Associates Degree in a related technology field or equivalent work experience.

Experience

- Two years of professional work experience using SQL or PL/SQL.
- One year of professional experience in software programming and development.

Preferred Qualifications:

Education

 Bachelors degree in Computer Science, Information Technology, or related field or an equivalency of at least three years of related work experience in lieu of a degree.

Experience

- Familiarity and/or programming experience with Ellucians Banner ERP.
- Proficiency working in a command-line or shell environment, such as Linux.
- Proficiency in one or more of the following is a plus: Linux command line, C, Pro*C, Java, JavaScript, Python, Groovy, .NET, CSS, HTML and/or XML.
- Experience in creating reports from an Oracle or MS SQL database system, using a report writing application such as Argos, Cognos, or Crystal Reports is a plus.



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The goal of Central Oregon Community College is to provide an atmosphere that encourages our faculty, staff and students to realize their full potential. In support of this goal, it is the policy of Central Oregon Community College that there will be no discrimination or harassment on the basis of age, disability, sex, marital status, national origin, ethnicity, color, race, religion, sexual orientation, gender identity, genetic information, citizenship status, veteran or military status, pregnancy or any other classes protected under federal and state statutes in any education program, activities or employment. Persons with questions about this statement should contact Human Resources at 541.383.7216 or the Vice President for Student Affairs at 541.383.7211.

This policy covers nondiscrimination in both employment and access to educational opportunities. When brought to the attention of the appropriate parties, any such actions will be promptly and equitably responded to according to the process outlined in general procedures sections N-1, N-2, or N-3.

In support of COCCs EEO statement, bilingual fluency in English and Spanish is considered a plus, along with experience working in a diverse multicultural setting.

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Contact Information



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Contact

Information Technology
Central Oregon Community College

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