

# Part-Time Tutor/Lab Assistant, Access Center Lee College

Direct Link: <a href="https://www.AcademicKeys.com/r?job=255273">https://www.AcademicKeys.com/r?job=255273</a>
Downloaded On: Jun. 25, 2025 8:49am
Posted Apr. 2, 2025, set to expire Jul. 29, 2025

Job Title Part-Time Tutor/Lab Assistant, Access Center

**Department** 

**Institution** Lee College

Baytown, Texas

Date Posted Apr. 2, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Part-Time/Temporary Staff

Student Aide/Worker

**Academic Field(s)** Research/Technical/Laboratory

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**Job Description** 

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Part-Time Tutor/Lab Assistant, Access Center

Salary:

Job Type: Part-Time

Job Number: FY2300093

Location: Main Campus - Baytown, TX

**Division:** Provost/Academic & Student Affairs



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#### **Position Overview**

Act as tutor/lab monitor and assist students in the use of various software applications; maintain all usage statistics and enforce college and lab use policies; required to stay up-to-date with technology; supervise student assistants; work directly with faculty and student divisions to coordinate additional services.

### **Essential Duties & Responsibilities**

Assist students with developing good study skills and a thorough understanding of course content. Assist students with related laboratory activities plus maintain attendance records. Develop handouts and study materials as needed.

## **Additional Duties & Responsibilities**

Perform other duties as assigned.

#### Minimum Education, Experience, Knowledge, Skills & Abilities

- High School Diploma or equivalent (G.E.D.)
- Overall GPA of 3.0 or above and/or a minimum of a "B" in the course to be tutored. Good interpersonal and communication skills are required.

Lee College does not discriminate on the basis of race, color, religion, sex (including pregnancy, gender identity and sexual orientation), national origin, age, disability, veteran status, genetic information or any other basis protected by law.

To apply, please visit <a href="https://www.schooljobs.com/careers/lee/jobs/3643935/part-time-tutor-lab-assistant-access-center">https://www.schooljobs.com/careers/lee/jobs/3643935/part-time-tutor-lab-assistant-access-center</a>



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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

Lee College

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