

mIOP Coordinator (4460C) University Health Services  
76979  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254476>

Downloaded On: Apr. 2, 2025 2:20am

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

<b>Job Title</b>	mIOP Coordinator (4460C) University Health Services 76979
<b>Department</b>	University Health Services
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Mar. 17, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Coordinator Professional Staff
<b>Academic Field(s)</b>	Health Services Counseling Services
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**Job Description**

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**mIOP Coordinator (4460C) University Health Services 76979**

**About Berkeley**

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.



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As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with up to 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

### Departmental Overview

University Health Services (UHS) serves the campus as a comprehensive campus-based health center providing fully accredited medical care, mental health services, and innovative health promotion programs for students, faculty and staff. We coordinate off-campus care through a network of community specialists and hospitals and also administer a major medical insurance plan for students. In addition, UHS serves the campus through public health, health justice, and health policy initiatives. Learn more by visiting the [UHS website](#), our [strategic plan](#), and our [UHS values](#).

### Application Review Date

The First Review Date for this job is: 3/27/25. This job will remain open until filled.

### Responsibilities

#### DIRECT CLIENT CARE - HIGH ACUITY

- Provides individual counseling to post hospital undergraduate and graduate clients which may include: assessment, counseling, development and communication of treatment plans, and crisis intervention for a broad range of behavioral, psychological, developmental and sociocultural concerns that may impact effective academic and personal functioning.
- Provides individual counseling to clients held by mIOP and other high acuity teams and other students as assigned who are experiencing high acuity, high risk, and complex mental health

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#### DIRECT CLIENT CARE - GENERALIST

- Provides general clinical care to students which may include: individual, couples, and group counseling to undergraduate and graduate students, regular phone or in-person/video client visits, responding to client-initiated contacts by phone or secure message, identification of client-centered solutions to overcoming barriers to care, developing and communicating treatment plans, providing therapeutic crisis intervention/management
- Provides direct (in person, video, phone) clinical care to CAPS "On Call" services (students seeking immediate support for urgent concerns).

#### PROGRAM COORDINATION

- Managing referrals to mIOP, including: managing referral procedures, tracking referrals to intake, providing information about mIOP to referring providers, providing information to potential mIOP clients, consultation with the High Acuity Manager regarding mIOP intakes, assigning cases to mIOP clinicians, and coordination with the High Risk/Hospital Team Coordinator when students are entering the mIOP from inpatient psychiatric hospitals
- Tracking mIOP assessments, including student psychological assessment data, staff assessment data, and program assessment data to monitor program efficacy
- Assisting the High Acuity Manager with funding development
- Assisting the High Acuity Manager with IT and Electronic Health Record functions for the mIOP program
- Providing high acuity consultations for all Student Mental Health staff as warranted

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- Assisting the High Acuity Manager with funding development
- Assisting the High Acuity Manager with IT and Electronic Health Record functions for the mIOP program
- Providing high acuity consultations for all Student Mental Health staff as warranted
- Assisting with the ongoing program development and improvement of the mIOP
- In the High Acuity Manager's absence, leading the mIOP Treatment Team

#### ORGANIZATIONAL RESPONSIBILITIES

- Participates in staff meetings and meetings related to high acuity
- Participates on CAPS High Acuity teams (ex. Hospital/High Risk and mIOP)
- Maintains client records appropriately including confidentiality and completeness of notes. This includes written and electronic records
- Meets regularly with the High Acuity Manager
- Documents client progress, treatment recommendations, interventions and client response in the EHR and other required systems to facilitate the sharing of information and coordination of care with other involved providers
- May function as liaison to community mental health providers

Other duties as assigned

#### Required Qualifications

##### Education

- Masters or Doctorate degree in Counseling, Psychology, Social Work, or a related and relevant field.

##### Licenses and Certifications

- Current, valid license in California as a counselor, social worker, or psychologist or the ability to obtain this license prior to the hire date. Out-of-state licensed clinicians have 180 days to complete licensure requirements in the State of California.

##### Knowledge, Skills and Abilities

- Advanced knowledge of and understanding of clinical counseling principles, methods, procedures, and standards.
- Knowledge of and experience with multicultural counseling and issues related to diversity, equity,

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and inclusion.

- Advanced knowledge of legal and ethical issues related to patient's rights.
- Advanced ability to evaluate the progress of therapeutic approach and modify as necessary.
- Advanced ability to develop and present educational programs and/or workshops.
- Advanced problem-solving and critical-thinking skills.
- Ability to work in a highly collaborative manner with diverse client groups, mental health and medical staff, and campus and community partners.
- Advanced verbal and written communication skills with the ability to influence and persuade.
- Program development and implementation knowledge and skills.
- Knowledge of business software and specialized applications/systems used in behavioral health settings.

## Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

- The budgeted salary range that the University reasonably expects to pay for this position is \$100,000 - \$122,000
- This is a 100%, full-time (40 hours per week), career position that is eligible for full UC benefits.
- This position is exempt and paid monthly.

## How to Apply

To apply, please submit your resume and cover letter.

## Other Information

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- This is not a visa opportunity.
- This position is governed by the terms and conditions in the agreement for the Health Care Professionals Unit (HX) between the University of California and the University Professional and Technical Employees (UPTe). The current bargaining agreement manual can be found at: <http://ucnet.universityofcalifornia.edu/labor/bargaining-units/hx/index.html>.
- Your employment is dependent on obtaining and maintaining a credentialing clearance (if applicable), background clearance and medical clearance according to University Health Service policies.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### **Misconduct Disclosure**

As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:



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[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative Action policy](#).

The [University of California's Anti-Discrimination policy](#).

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S)

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### **Contact**

N/A

University of California, Berkeley

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