

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

Job Title	Lab Manager (9602C) 76850
Department	Integrative Biology
Institution	University of California, Berkeley Berkeley, California
Date Posted	Mar. 17, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager Professional Staff
Academic Field(s)	Research/Technical/Laboratory
Apply Online Here	https://apptrkr.com/6080590
Apply By Email	
Job Description	

Image not found or type unknown



Lab Manager (9602C) 76850

About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

The Kaufer lab is part of the Integrative biology department and the Neuroscience institute and is studying how does the brain deal with perturbations like stress, Traumatic brain injury and aging, and what are the mechanisms underlying trajectories of resilience vs. vulnerability. To address this, we are taking a multi-systems approach incorporating molecular, biochemical, electrophysiological, and behavioral analyses in rat and mouse models.

We are seeking a Lab Manager to oversee daily operations, purchasing, safety compliance, and research support in the lab. Working with the Principal Investigator, this role manages lab supplies, equipment, safety protocols, and staff training while contributing to research and data analysis. The Lab Manager also assists with molecular biology experiments and maintains the lab's mouse colony, ensuring a well-organized and efficient lab environment.

Due to the complexity of training, this position is intended for candidates who envision a multi-year commitment.

Application Review Date

The First Review Date for this job is March 27, 2025

Responsibilities

- The Lab Manager oversees and ensures that daily lab operations run smoothly, including manage purchasing, ordering supplies and repairs, organize and manage lab reagents. Works

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

- with PI as needed to help with scheduling, fiscal and personnel management. Serve as Human Resources liaison, working with HR. Serve as Safety Coordinator. Manage work orders with other campus facilities for standard maintenance and repair work. Oversee computer technical needs and the purchase of new computer equipment and software, working with CSS-IS&T. Manage and curate the cell line collection. Plan itinerary and other logistical needs for lab visitors.
- Prepare and update of Standard Operating Procedures and Biological Use Authorizations. Draft protocols and authorization paperwork. Safety Training of new hires and when additional training of lab members is requested. Lab Safety Inspection once a year. Communicate with EH&S, ACUC, OLAC about hazardous issue, inspections, training, addition and removal of lab members, help PI with updating the RUA, BUA and AUP. Update SOPs and ensure everyone doing the relevant experiments had read and signed. Report new and recurring hazards to lab members during lab meeting.
 - Carry out independent scientific work addressing neural plasticity.
 - Contribute to the drafting of manuscripts and generation of figures
 - Enter purchases on website and submit approvals. Ensure adequate levels of all supplies are available. For special purchases, Obtain quotes and completing sole source justifications.
 - Manage the lab's mouse colony, including isolation of genomic DNA and genotyping cells by PCR.
 - Supervise work duties and ensure tasks are performed appropriately; post hiring requests, interview, help select and train staff.
 - The Lab Manager will assist lab members with their experiments in molecular biology and animal work.
 - The Lab Manager will perform cryosectioning, immunohistochemistry, PCR, cell cultures and rodent surgeries and behavior and make these available to the lab members.

Required Qualifications

- Experience with mouse handling, molecular biology and behavior techniques, and knowledge of lab safety procedures.
- Leadership skills and being able to work independently.
- Demonstrated strong interpersonal and communication skills that create and maintain excellent working relationships in a team environment.
- Excellent organizational skills and attention to detail
- The capability to manage multiple priorities in a fast-paced, deadline-driven environment.
- Broad understanding of equipment and technologies used in Neuroscience research.
- Bachelor's degree in biological sciences, or related field and at least 2 years of extensive experience working in a biology research lab and/or equivalent experience/training.

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

Preferred Qualifications

- Advanced degree in biological sciences, or related field and at least 2 years of extensive experience working in a biology research lab and/or equivalent experience/training.
- Previous experience managing multiple projects in a corporate or academic setting.
- Experience with mouse behavior testing
- Strong understanding of mouse genetics

Salary & Benefits

This is a full-time career position.

This position is eligible for the full range of UC Benefits. For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$25.39 - \$30.21 (stepped rates)

Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html>

How to Apply

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

To apply, please submit your resume and cover letter.

Misconduct Disclosure

As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Lab Manager (9602C) 76850
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=254475>

Downloaded On: Apr. 2, 2025 2:35pm

Posted Mar. 17, 2025, set to expire Jul. 1, 2025

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative Action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

,