

Dental Assistant, Clinic Operations
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=254026>

Downloaded On: Mar. 9, 2025 9:55am

Posted Mar. 5, 2025, set to expire Jul. 3, 2025

Job Title	Dental Assistant, Clinic Operations
Department	School of Dental Medicine
Institution	University at Buffalo Buffalo, New York
Date Posted	Mar. 5, 2025
Application Deadline	10/11/2025
Position Start Date	Available immediately
Job Categories	Part-Time/Temporary Staff
Academic Field(s)	Health Services
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Job Description

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Dental Assistant, Clinic Operations

Position Information

Position Title: Dental Assistant, Clinic Operations

Department: Clinics

Posting Link: <https://www.ubjobs.buffalo.edu/postings/53429>

Job Type: Part-Time

Posting Detail Information

Dental Assistant, Clinic Operations University at Buffalo

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Position Summary

The [School of Dental Medicine](#) is seeking a part time **Dental Assistant**. UB Dental is a vital part of the University at Buffalo School of Dental Medicine. As a teaching facility, we offer our dental students the opportunity to work closely with patients of all ages. In addition, we are a safety net for the Buffalo-Niagara region, providing dental care for thousands of people each year throughout the community.

As a **Dental Assistant**, you will:

- Serve as chair-side assistant to licensed dental practitioners, and dental students (pre-doctoral, post graduate and residents) in examination and treatment of patients in all phases of dentistry.
- Obtain and replenish supplies, filing and setting up operatories for all necessary procedures.
- Assist in regulatory compliance and keep abreast of new developments, techniques and materials as they come about, and insure adherence to proper infection control protocol.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefits website](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of Americas leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

Candidate must have high school diploma and either 1 year of experience in Dental Assisting or have graduated from an accredited program in dental assisting.



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Preferred Qualifications

DANB Certified Dental Assistant (CDA) preferred. CPR Certification.

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Salary Range

\$23,529

Special Instructions Summary

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: Lisa Durand

Contact's Pronouns:

Contact's Title: Senior Dental Assistant

Contact's Email: lmdurand@buffalo.edu

Contact's Phone: 716-829-6445

Posting Dates

Posted: 10/11/2024

Deadline for Applicants: Open Until Filled

Date to be filled: 11/07/2024



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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