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Downloaded On: Mar. 9, 2025 10:39am Posted Mar. 3, 2025, set to expire Jul. 1, 2025

**Job Title** Athletic Trainer Intern (5172U) Intercollegiate

Athletics 76211

Department

**Institution** University of California, Berkeley

Berkeley, California

Date Posted Mar. 3, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Student Aide/Worker

Academic Field(s) Athletics and Recreation Services

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Apply By Email

**Job Description** 

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Athletic Trainer Intern (5172U) Intercollegiate Athletics 76211

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.



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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our Guiding Values and Principles, Principles of Community, and Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for supportive colleague communities via numerous employee resource groups (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can grow your career at UC Berkeley.

### **Departmental Overview**

The Department of Intercollegiate Athletics consists of more than 275 staff members and coaches and sponsors 30 varsity sports programs. These 30 programs include more than 850 student-athletes who participate in the various sports programs annually within the National Collegiate Athletics Association (NCAA).

The Intern Athletic Trainer is a hands on position where the employee learns by doing. It involves all aspects of an intercollegiate athletics sports medicine program including providing intercollegiate athletes with injury prevention training, and evaluation, management and rehabilitation of athletic injuries.

This position works closely with a full time ATC and learns to provide excellence service to support events on campus and while the teams are travelling. Serves as main/first point of contact between student athlete and other medical staff.

## **Application Review Date**

The First Review Date for this job is: March 13, 2025

### Responsibilities

- Plans, organizes and administers moderately complex prevention and treatment of athletic injuries by means of protective and therapeutic wrappings, care of athletic injuries by use of physical therapy equipment, devices and techniques.
- Under guidance of senior professional(s), applies and administers first-aid to student-athletes.
- Reports injuries, completes appropriate reports and documentation, and maintains medical charts.



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- Maintains inventory, storage and maintenance of sports medicine equipment. Orders and restocks clinical and clerical supplies.
- Assists with the development and revision of standard operating procedures and guidelines including the maintenance of the athletic training facilities and equipment, ensuring that all athletic equipment is fully operational, and making sure that training rooms are maintained according to standards. Enforces safety procedures.
- Completes mandate of High Performance Initiative ("HPI") (communication, information, integration) in all work with colleagues, including other sports medicine staff, coaches, student athletes, and support staff. This also includes, but is not limited to scientifically researched and best practice awareness in all job duties.
- Works in a collaborative manner to organize and prioritize work assignments. Able to organize and prioritize work assignments and complete assignments within required timelines.
- Coordinator of Authorizations and Scheduling, b/u to Head Athletic Trainer and Assistant Athletic Trainers in this area. Other tasks as assigned by senior professionals, manager, supervisor.
- Maintains discretion and confidentiality in sensitive matters involving athlete injuries and treatment.

### **Required Qualifications**

- Knowledge of skills associated with athletic injury prevention and the administration of therapeutic modalities, devices, and rehabilitation techniques, as well as of first-aid, athletic equipment, and injury assessment and treatment.
- Working knowledge of program activity and best practices.
- Ability to maintain discretion and confidentiality involving athletic injuries and treatments.
- For positions associated with Sports Medicine, must maintain current knowledge of applicable rules and standards of the affiliated athletic conference, the National Collegiate Athletic Association (NCAA) or National Association of Intercollegiate Athletics (NAIA), as well as other associations and agencies to which the campus adheres, and, at all times, avoid any and all violations of these rules and standards.
- Problem-solving skills; multi-task, work with frequent interruptions, and effective listener.
- Demonstrated strong verbal and written communication skills.
- Demonstrated ability to organize and prioritize work assignments and complete assignments within required timelines.
- Demonstrated organizational and interpersonal skills needed to work with a diverse client group.
- Bachelor's degree in related area and/or equivalent years experience/training.

#### Salary & Benefits



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For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefits website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly rate that the University reasonably expects to pay for this position is \$20.00

- This is a 100% full-time (40 hours per week), one year contract position that is eligible for full UC benefits.
- This position is non-exempt and paid bi-weekly.

### **How to Apply**

To apply, please submit your resume and cover letter.

### **Driving Required**

A valid driver's license and DMV check for driving record is required.

## **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed



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statements acknowledging the responsibilities of a Mandated Reporter.

#### **Misconduct Disclosure**

As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

UC Sexual Violence and Sexual Harassment Policy
UC Anti-Discrimination Policy
Abusive Conduct in the Workplace

## **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the <u>U.S. Equal Employment Opportunity Commission</u> poster.

The University of California's Affirmative Action policy.

The University of California's Anti-Discrimination policy.



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To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\_HRAM\_FL.HRS\_CG\_S

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#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

University of California, Berkeley

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