

Senior Cook (5522C), International House - 76621
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=253868>

Downloaded On: Apr. 24, 2025 2:36am

Posted Mar. 3, 2025, set to expire Jul. 1, 2025

Job Title	Senior Cook (5522C), International House - 76621
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Mar. 3, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Dining Services
Apply Online Here	https://apptrkr.com/6041759

Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

Truly a unique and inspirational organization, International House is committed to fostering intercultural respect and leadership skills to promote an equitable, peaceful world. Originally founded in 1930, International House remains a vibrant community, affiliated with the University of California, Berkeley.

International House promotes lifelong friendships and learning throughout a vastly multicultural community, promoting greater understanding and acceptance. International House is also home to the Robertson Resident Life and Intercultural Development Office (RIO), a center for programming and training to cultivate leadership, understanding, and cross-cultural collaboration. Through

RIO, students are provided the opportunity to broaden their knowledge and skills in engaging with various cultures, building diverse teams, leading inclusivity, and creating a culture of belonging. Approaching its centennial anniversary, I-House is positioned in a crucial space to continue broadening perspectives in our increasingly global world. At International House, we believe that the world is more peaceful when we embrace diversity. We seek, value, and are committed to hiring talented and qualified individuals from diverse backgrounds. We celebrate all our differences and foster inclusion across, but not limited to, race, ethnicity, gender identity and expression, sexual orientation, age, religion, ability, parental status, and experience.

Application Review Date

The First Review Date for this job is: 03/12/2025.

Responsibilities

Menu Planning and Development

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- Collaborating with management to create and update menus.
- Experimenting with new recipes and dishes.
- Ensuring menu items are cost-effective and appealing.

Food Preparation and Cooking

- Overseeing the preparation and cooking of meals.
- Ensuring food quality and presentation meet established standards.
- Managing cooking techniques and processes for efficiency.

Supervision and Training of Staff

- Leading and supervising kitchen staff, including line cooks and prep cooks.
- Training new employees on kitchen procedures, safety, and food handling.
- Conducting performance evaluations and providing feedback.

Inventory Management

- Monitoring stock levels of ingredients and supplies.
- Ordering and receiving food supplies as needed.
- Minimizing waste and managing cost controls.

Kitchen Safety and Sanitation

- Ensuring compliance with health and safety regulations.
- Implementing and overseeing sanitation practices in the kitchen.
- Conducting regular checks to maintain cleanliness and organization.

Collaboration with Front-of-House Staff

- Communicating with servers and management about special requests or menu changes.
- Coordinating timing of food service to ensure efficient meal delivery.

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Required Qualifications

- Ability to read, write, perform basic arithmetic calculations.
- Culinary Skills: Proficient in cooking methods, knife skills, baking, and pastry preparation.
- Leadership and Management: Ability to lead and motivate kitchen staff, delegate tasks effectively, and foster teamwork.
- Time Management: Strong skills in prioritizing tasks and managing time effectively in a fast-paced environment.
- Problem-Solving: Ability to quickly address issues that arise in the kitchen, including staff shortages or equipment failures.
- Communication: Clear and effective communication skills for interacting with kitchen staff, front-of-house staff, and management
- Creativity: Innovative thinking to create new recipes, adapt existing ones, and present dishes attractively.
- Adaptability: Ability to adjust to changing circumstances, such as menu changes, dietary requests, and varying kitchen demands.
- SERVSAFE Certification
- Four years of experience in food preparation and general maintenance of a kitchen area; or an equivalent combination of education and experience.

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid biweekly at an hourly rate and is eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's https://apptrkr.com/get_redirect.php?id=6041759&targetURL=

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities,

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education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$24.48 (Step 7) - \$27.56 (Step 13)

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Service Unit (SX) between the University of California and the American Federation of State, County and Municipal Employees (AFSCME). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/sx/index.html>

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

Misconduct

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SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

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[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

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The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [https://apptrkr.com/get_redirect.php?id=6041759&targetURL=U.S. Equal Employment Opportunity Commission](https://apptrkr.com/get_redirect.php?id=6041759&targetURL=U.S.EqualEmploymentOpportunityCommission) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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