

Architecture & Design Librarian - Library  
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=253687>

Downloaded On: May. 2, 2025 8:08am

Posted Feb. 24, 2025, set to expire May 25, 2025

**Job Title** Architecture & Design Librarian - Library  
**Department** UC Berkeley Library  
**Institution** University of California Berkeley  
Berkeley, California

**Date Posted** Feb. 24, 2025

**Application Deadline** 05/25/2025  
**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Library

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**Job Description**

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**Architecture & Design Librarian - Library**

**Position overview**

**Position title:** Associate Librarian-Librarian, Career Status or Potential Career Status

**Salary range:** The UC academic salary scales set the minimum pay determined by rank and salary point at appointment. See the following table(s) for the current salary scale(s) for this position: [https://www.ucop.edu/academic-personnel-programs/\\_files/2024-25/nov-2024-rep-librarian-scales/t26-b.pdf](https://www.ucop.edu/academic-personnel-programs/_files/2024-25/nov-2024-rep-librarian-scales/t26-b.pdf). A reasonable estimate for this position is \$77,631-\$98,667.

**Percent time:**

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100%

**Anticipated start:** As early as April 2025. Start date is flexible.

**Position duration:** This is a full-time potential career appointment.

**Application Window**

**Open date:** February 22, 2025

**Most recent review date:** Saturday, Mar 15, 2025 at 11:59pm (Pacific Time)

Applications received after this date will be reviewed by the search committee if the position has not yet been filled.

**Final date:** Sunday, May 25, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

**Position description**

The University of California, Berkeley is seeking a collaborative, creative, and service-oriented Architecture & Design Librarian to join the Social Sciences Division. The division supports world-class teaching and research in the social sciences, providing innovative collection development and other user-focused services including data and information literacy, course-based instruction, and research support.

**The Environment**

The UC Berkeley Library is an internationally renowned research and teaching facility at the nation's premier public university. A highly diverse and intellectually rich environment, Berkeley serves a campus community of 33,070 undergraduate students, 12,812 graduate students, and 1,525 faculty. The Library comprises 20 campus libraries, including the Doe Library, the Moffitt Library, The Bancroft Library, the C.V. Starr East Asian Library, and numerous subject specialty libraries. With a collection of more than 12 million volumes and a collections budget of over \$15 million, the Library offers extensive resources in all formats and robust services to connect users with the collections and build their research skills. Discover more about our collections and services at the UC Berkeley Library website.

The Library's Social Sciences Division is comprised of librarians, library career staff, and student library employees who together support the teaching and research needs of students and faculty in twelve social science departments within the College of Letters & Science, six professional schools, three

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International and Area Studies programs, and an array of Organized Research Units. The division oversees three subject specialty libraries: the Business Library, the Environmental Design Library, and the Social Research Library.

### **Responsibilities**

The Architecture & Design Librarian reports to the head of the Library's Social Sciences Division. Librarians in the Social Sciences Division establish strong relationships with faculty and students; conduct analysis and assessment of user needs; create collections of digital, print, and data resources; provide virtual and in-person research consultations; offer customized in-person and remote instruction; develop instructional materials in a variety of formats; and promote library resources and services to support Berkeley's teaching and research such as through outreach, exhibits, programming, and fundraising activities.

The Architecture & Design Librarian serves as the liaison to the College of Environmental Design - providing collections and research support for a diverse group of undergraduate students, graduate students, faculty, and practitioners studying all aspects of the built environment in areas such as architecture, city and regional planning, landscape architecture, sustainable design, and urban studies, as well as real estate and construction. Research in these areas at UC Berkeley is highly interdisciplinary and incorporates social, political, economic, and cultural contexts. The incumbent collaborates with colleagues to provide support related to data, digital scholarship, digital and information literacy, GIS, and scholarly communications.

The Architecture & Design Librarian actively builds, manages, and makes accessible collections housed in, and related to, the Environmental Design Library that meet the research and learning needs of the campus community; utilize critical and post-colonial collection practices; and align with the Library's commitment to shared print and digitization. This collection primarily includes monographs and serials acquired through approval plans and vendors, as well as data sets and special collections, such as primary sources related to California and the Bay Area. Collection management includes identifying items for the Library's shared print and preservation initiatives including shelving off-site at the Northern Regional Library Facility; reviewing donations; proposing digitization projects; and making deselection decisions. Additionally, this librarian may contribute to the broader guidance of the Social Sciences Division's collection strategies, policies, and projects.

As the Library continues to evolve and improve its own spaces, the person in this position will have the opportunity to bring expertise about sustainability, accessibility, and inclusive design to shape the working and learning environment for the Library and our users.

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UC Berkeley librarians are expected to participate in library-wide planning and governance, and work effectively in a shared decision-making environment. Advancement is partially based upon professional contributions beyond the primary assignment; the successful candidate will show evidence or promise of such contributions to the Library, campus, UC System, and profession.

The UC Berkeley Library is committed to supporting and encouraging a multicultural environment and seeks candidates who can make positive and imaginative contributions in a context of ethnic and cultural diversity.

UC professional librarians are academic appointees and are represented by an exclusive bargaining agent, the University Council - American Federation of Teachers (UC-AFT). This position is in the bargaining unit. Librarians are entitled to appropriate professional development leave, vacation leave, sick leave, and all other benefits granted to non-faculty academic personnel. The University has an excellent retirement system and sponsors a variety of group health, dental, vision, and life insurance plans in addition to other benefits.

**Unit:** <http://www.lib.berkeley.edu/>

### Qualifications

#### **Basic qualifications** (required at time of application)

Advanced degree or enrolled in an advanced degree program.

#### **Additional qualifications** (required at time of start)

Advanced degree.

#### **Preferred qualifications**

- Master's degree from an American Library Association (ALA) accredited institution program or equivalent degree.
- Advanced knowledge of fields and issues related to the built environment.
- Experience with collection development such as managing collection funds, selecting or deselecting titles, using vendor systems, and/or working with vendor representatives.
- Experience providing reference and instructional services in an academic library.
- Familiarity with social science research methods and related tools and concepts.
- Experience with quantitative and/or qualitative data.
- Experience providing highly responsive public service in a library.
- Experience working collaboratively with multiple stakeholders in an academic environment.

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- Demonstrated commitment to diversity, equity, inclusion, and belonging with an ability to work effectively with diverse staff in a highly collaborative, matrixed environment.
- Demonstrated analytical, presentation, and communication skills.

### Application Requirements

#### Document requirements

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter
- Statement on Contributions to Diversity, Equity, Inclusion, and Belonging - Statement on your contributions to diversity, equity, inclusion, and belonging in research, teaching, and service, including information about your record of activities to date, and plans for contributing if hired at UC Berkeley. [More Information and guidelines](#).

#### Reference requirements

- 3-5 required (contact information only)

**Apply link:** <https://aprecruit.berkeley.edu/JPF04789>

**Help contact:** [richard.brown@berkeley.edu](mailto:richard.brown@berkeley.edu)

### About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging in our public mission of research, teaching, and service. These values are embedded in our [Principles of Community](#), which reflect our passion for critical inquiry, debate, discovery and innovation, and our deep commitment to contributing to a better world. Every member of the UC Berkeley community has a role in sustaining a safe, caring and humane environment in which these values can thrive.

The University of California, Berkeley is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

For more information, please refer to the [University of California's Affirmative Action and Nondiscrimination in Employment Policy](#) and the [University of California's Anti-Discrimination Policy](#).

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In searches when letters of reference are required all letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

As a condition of employment, the finalist will be required to disclose if they are subject to any **final** administrative or judicial decisions within the last seven years determining that they committed any misconduct.

- "Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer.
- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

**Job location**

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF04789>

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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**Contact**

N/A

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