

Skateboard Instructor (4128U), Recreation & Wellbeing -
76001
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=253546>

Downloaded On: Feb. 22, 2025 1:01pm

Posted Feb. 20, 2025, set to expire Jun. 30, 2025

Job Title	Skateboard Instructor (4128U), Recreation & Wellbeing - 76001
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Feb. 20, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Athletics and Recreation Services
Apply Online Here	https://apptrkr.com/6019030

Apply By Email

Job Description

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Skateboard Instructor (4128U), Recreation & Wellbeing - 76001

About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

UC Berkeley Youth Recreation offers a wide variety of seasonal camps, swimming, and sport activities for individuals of all ages. We have been leaders in providing high quality, impactful programs for more than 60 years.

Position Summary

Provides instruction in non-credited recreational or sports activities to participants of all ages. Applies full knowledge and experience in recreational sports activities to create and adjust program methods and processes and provides safe instruction to participants.

Application Review Date

The First Review Date for this job is: 03/04/2025. This is an ongoing hiring process with multiple positions available. Applications will be regularly assessed, and hiring will occur at various points throughout the year. The job listing will remain open for as long as applications are accepted.

Responsibilities

GENERAL SUPERVISION

- Provide general supervision, risk management, and downtime activities for campers.
- Develop age appropriate relationships with campers and identify and meet individual campers' needs.
- Help campers leave their comfort zones and take healthy risks while improving knowledge and skill.

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- Account for all campers, take attendance regularly, and transition period procedures.
- Walk campers safely between locations and supervise them on water/bathroom breaks.
- Assist campers with belongings, lost and found, sunscreen/water, trash pick-up, etc.
- Assist and guide campers in resolving their own problems and step-in only when necessary.
- Supervise and coach Junior Counselors, Counselors-in-Training, and Campers in Leadership Training (CILTs) working in your area/group, providing direction and feedback to them as necessary.
- Motivate campers, Junior Counselors, Counselors-in-Training, and CILTs to enthusiastically participate in all activities.

PROGRAM INSTRUCTION & FACILITATION

- Teach age-appropriate skills and activities in a progressive sequence and/or assist with leading activities as assigned by the supervisors.
- Run organized and well-executed classes where there is maximum opportunity for participation in diverse activities that are creative and engaging.
- Provide skateboarding instruction to individuals (ages 5-18).
- Actively participate and engage with all participants.
- Connect the program values and life skills to the activities in a developmentally appropriate manner.

ADMINISTRATIVE

- Keep equipment, binder, and supplies in order, well maintained, and in the proper location.
- Complete and submit paperwork accurately (required training, timesheets, lesson plans, certifications, etc.)
- Document and submit all incident and accident reports to supervisors, as needed.
- Conduct daily check of activity area for safety and cleanliness; make needed improvements or report needs to a supervisor or team leader.

MISCELLANEOUS

- Promote theme days or group traditions to help participants and staff feel united as a group.
- Help all participants make friends and enjoy the program experience.
- Look for ways to make the program better and share those in your weekly staff meetings.
- Assist with, lead, and/or participate in all special events, staff meetings, and programs designated

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by your supervisor.

- Fill staffing needs and/or gaps at any of the other Berkeley Youth Recreation programs as determined by the supervisors.
- Maintain a supportive environment for all youth and facilitate participant involvement.

Required Qualifications

- Working knowledge of program activity practices and procedures.
- Verbal and written communication skills in the English language, active listening, critical thinking, multi-tasking, time management skills, and dynamic flexibility in adapting to the needs of clients.
- Ability to exercise independent sound judgment and employ reasoning skills.
- Client service minded, entrepreneurial spirit and creative thinking skills.
- Basic skills in computer programs relevant to job duties.
- Knowledge of and/or can quickly learn campus policies and procedures.
- High school diploma and/or equivalent experience/training.

Preferred Qualifications

- Certification to instruct in the applicable recreational sports program or equivalent experience.
- Standard First Aid Training Certification.

Salary & Benefits

This is a 12-month, part-time (12 hours/week), contract appointment. This is a non-exempt position, which is paid biweekly at an hourly rate.

For information on the comprehensive benefits package offered by the University, please visit the University of California's https://apptrkr.com/get_redirect.php?id=6019030&targetURL=

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in

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making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$20.00 - \$27.00.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

- This is not a visa opportunity.
- This recruitment has 10 openings.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

Misconduct

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been

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subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

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SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

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[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual



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orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the

[https://apptrkr.com/get_redirect.php?id=6019030&targetURL=U.S. Equal Employment Opportunity Commission](https://apptrkr.com/get_redirect.php?id=6019030&targetURL=U.S.EqualEmploymentOpportunityCommission) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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