

Recruit Officer
Worcester Polytechnic Institute

Direct Link: <https://www.AcademicKeys.com/r?job=253058>

Downloaded On: Feb. 22, 2025 12:27pm

Posted Feb. 13, 2025, set to expire Jun. 11, 2025

Job Title	Recruit Officer
Department	
Institution	Worcester Polytechnic Institute Worcester, Massachusetts
Date Posted	Feb. 13, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Human Resources
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Job Description

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JOB TITLE

Recruit Officer

LOCATION

Worcester

DEPARTMENT NAME

Campus Safety

DIVISION NAME

Worcester Polytechnic Institute - WPI

JOB DESCRIPTION SUMMARY

Recruit Officer Worcester Polytechnic Institute

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The Recruit Officer is a non-sworn member of the WPI Police Department who will support our mission to provide a safe and secure living and learning environment for all members of and visitors to our community.

The Recruit Officer will be hired after completing all mandatory Massachusetts Police Training Council (MPTC) pre-academy entry processes, and with the understanding that the recruit officer will enter a Massachusetts Police Training Council (MPTC) recruit-officer police academy as a new candidate hire and successfully graduate from that academy achieving POST certification as a law enforcement officer.

WPI is passionate about creating an inclusive workplace that promotes and values diversity. We are looking for candidates who can support our commitment to equity, diversity and inclusion.

JOB DESCRIPTION

Responsibilities:

- Assist WPI Police staff by performing safety and security inspections of campus buildings and grounds on foot and in vehicles.
- Backfill position of WPI Police Dispatcher. Provide public safety related services to members and visitors to the WPI Community.
- Renders assistance to those in need and has the knowledge and ability to make referrals to campus resources as applicable.
- Able to author well written reports.
- Provides information to the public and community members while promoting positive campus safety and community relations.
- When offered, attends and graduates from a MPTC authorized full time recruit officer academy.

Depending on the amount of time between hire and the beginning of the recruit academy, the candidate will be required to successfully complete ten weeks of WPI Police dispatch and field training.

Once the recruit officer graduates from the academy, they will be required to complete any outstanding WPI Police dispatch and field training before transitioning to the role of Campus Police Officer.

Requirements:

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- High School Diploma.
- Successful completion of all required MPTC pre-academy entrance requirements.
- Successful attendance and subsequent graduation from MPTC recruit officer academy.
- Certification as a law-enforcement officer by the Massachusetts Peace Officer Standards and Training (POST) Commission.
- In addition to POST certification, all candidates must obtain their warrant of appointment as a Special State Police Officer (SSPO).
- Successful completion of WPI Police Field Training and Performance Appraisal Program before officers will be able to work on their own.
- Applicants must be age twenty-one (21) at time of application.
- Must possess or be able to obtain a Massachusetts Class A Large Capacity License to Carry Firearms
- Must have a valid Massachusetts Class D operator's license at time of appointment.

Candidates need to provide a cover letter and three letters of reference, must pass MPTC recruit officer course (ROC) eligibility requirements, and meet POST minimum standards for certification.

Starting Pay: \$23.00 per hour. WPI's [benefits package](#) includes a robust retirement match, wellness perks, tuition assistance and more!

FLSA STATUS

United States of America (Non-Exempt)

WPI is an Equal Opportunity Employer that actively seeks to increase the diversity of its workplace. All qualified candidates will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability. It seeks individuals with diverse backgrounds and experiences who will contribute to a culture of creativity, collaboration, inclusion, problem solving, innovation, high performance, and change making. It is committed to maintaining a campus environment free of harassment and discrimination.

To apply, visit: https://wpi.wd5.myworkdayjobs.com/en-US/WPI_External_Career_Site/job/Worcester/Recruit-Officer_R0003089

About WPI

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WPI is a vibrant, active, and diverse community of extraordinary students, world-renowned faculty, and state of the art research facilities. At WPI, we have competitive and comprehensive benefits, including health insurance, long-term care, retirement, tuition assistance, flexible spending accounts, work-life balance and much more.

Diversity & Inclusion at WPI

WPI is committed to creating an inclusive workplace where everyone feels valued and respected; a place where every student, faculty and staff member can be themselves, so that they can study, live, and work comfortably, to reach their full potential, and make meaningful contributions in order to meet departmental and institutional goals. WPI thrives on innovative practice and welcomes diverse perspectives, insight, and people from diverse lived experiences, to enhance the community environment and propel the institution to the next level in a competitive, global marketplace.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Worcester Polytechnic Institute

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