

Youth Gymnastics Instructor (4128U), RecWell Youth  
Programs - 75999  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=252830>

Downloaded On: May. 12, 2025 12:37pm

Posted Feb. 7, 2025, set to expire Jun. 30, 2025

<b>Job Title</b>	Youth Gymnastics Instructor (4128U), RecWell Youth Programs - 75999
<b>Department</b>	UC Berkeley Youth Recreation
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Feb. 7, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Athletics and Recreation Services
<b>Apply Online Here</b>	<a href="https://apptrkr.com/5985812">https://apptrkr.com/5985812</a>

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**Job Description**

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**Youth Gymnastics Instructor (4128U), RecWell Youth Programs - 75999**

**About Berkeley**

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

## Departmental Overview

UC Berkeley Youth Recreation (formerly Cal Youth Camps) leads the way in providing summer camps for kids of all ages. Located on the UC Berkeley campus for more than 60 years, we offer high-caliber, impactful, and fun camps and year-round programming.

## Position Summary

Gymnastics Team/Rec Coaches are instructors for recreational gymnasts and competitive gymnasts under the supervision of the Gymnastics Head Coach. These coaches are responsible for implementing the curriculum developed by the Leads and Gymnastics Head Coach.

These coaches have the capabilities to coach gymnastics recreationally, meaning athletes who are on the non-competitive track. These coaches train, support, and implement gymnastics activities for a wide range of ages. These coaches guide athletes through the basic fundamentals of gymnastics, while encouraging an active, safe, and engaging environment.

Additionally, these coaches are members of the Team program where they are dedicated to the year-round competitive program. These coaches guide each athlete through the year-round competitive season, while aiding in the competitive expectations for each level. They have the expectation of organizing, supporting, and guiding team athletes throughout the competitive year. Each coach will create custom high-level lesson plans with up-to-date curriculum, while following proper skill progressions. Coaches will have open communication with the adults of each competitive athlete, and hold conferences throughout the year. These coaches are expected to continue with a year-round commitment to the competitive athletes.

These individuals are vital to Golden Bears Youth Gymnastics, as they are the individuals

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implementing the daily programming, performing class requirements, and following safety guidelines.

### **Application Review Date**

The First Review Date for this job is: 02/19/2025. This is an ongoing hiring process with multiple positions available. Applications will be regularly assessed, and hiring will occur at various points throughout the year. The job listing will remain open for as long as applications are accepted.

### **Responsibilities**

#### **PLANNING AND PROGRAMMATIC DEVELOPMENT**

- Develop class plans and/or workouts in compliance with set requirements and standards for assigned programs in coordination with Head Coach and Gymnastics Leads.
- Establish safety practices and expectations for each class in compliance with the Golden Bear Youth Gymnastics program, the Recreational Sports Department, and as advised or directed by the Head Coach.

#### **PROGRAM INSTRUCTION & FACILITATION GENERAL PROGRAM OVERVIEW**

- Provide training, support and coaching to competitive and recreational youth.
- Maintain and promote the health, safety, and well-being of youth.
- Adhere to and understand all stated policies and procedures of the Recreational Sports Department, and UC Berkeley, while providing a safe, fun, and educational skills-based experience for all youth gymnasts/participants in accordance with USAG standards.
- Implement class and/or workout requirements for assigned areas in coordination with Head Coach and Gymnastics Leads.

#### **TEAM PROGRAM OVERVIEW**

- Support Special Events and represent Golden Bears Youth Gymnastics at external events, meets, and competitions as assigned.
- Implement competitive level training in preparation for competitions.
- Maintain USAG professional certifications required to train competitive athletes, SafeSport, U110, U100, Professional, Background.
- Aid in curriculum development of competitive athletes.

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- Engage in continuing education to further develop training abilities.

## MISCELLANEOUS

- Administer first aid as needed and in accordance with training/certification.
- Support Lead Coach with ensuring all staff have safe and appropriate equipment and supplies.
- Adapt to new situations and sudden changes or problems.
- Display appropriate behavior (action and language) around gymnasts/participants, parents, and staff.

## COMMUNICATION

- Communicate and resolve issues with parents of gymnasts on gymnasts' progress or perceived problems.
- Communicate with fellow staff members and Lead coaches during staff meetings.

## Required Qualifications

- Service orientation, judgment and decision-making, critical thinking, develop original ideas, creative problem-solving skills in a varied and challenging environment.
- Must be able to work effectively, across all organization levels, internally and externally.
- Client service minded, entrepreneurial spirit and creative thinking.
- Must have highly effective verbal and written communication skills.
- Must be proficient in the use of basic computer applications.
- Knowledge of and/or can quickly learn campus policies and procedures.
- At least one year (or 12 months) previous experience leading recreational programs for youth.
- High School Diploma and/or equivalent experience/training.

## Preferred Qualifications

- Certification to instruct in the applicable recreational sports program or equivalent experience.
- Red Cross Infant/Child/Adult CPR certification.
- At least one year (or 12 months) previous experience leading recreational programs for youth.

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### **Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$18.67 - \$32.00.

### **How to Apply**

- To apply, please submit your resume and cover letter.

### **Other Information**

- This is not a visa opportunity.
- This recruitment has 40 openings.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed

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statements acknowledging the responsibilities of a Mandated Reporter.

**SB 791 and AB 810 Misconduct Disclosure Requirement:** As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

**Equal Employment Opportunity**

[U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS.CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S)

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**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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