

Service & Repair Assistant (HVAC-R), Campus
Operations
University at Buffalo, The State University of New York

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Posted Feb. 6, 2025, set to expire Aug. 4, 2025

Job Title	Service & Repair Assistant (HVAC-R), Campus Operations
Department	Campus Operations
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Feb. 6, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://www.ubjobs.buffalo.edu/postings/55730

Apply By Email

Job Description

The **Service & Repair Assistant (HVAC-R)** is a first-line position in which the candidate should expect to spend a majority of their time in the field assisting a Trades Generalist in responding to daily service requests (work orders) in support of the University's HVAC energy management equipment that consists of chillers, boilers, air handlers, direct expansion (DX) units, VAV boxes, fin radiation, fan coils, exhaust fans, heat pumps, humidifiers, heat recovery units, variable speed drives, hydronic pumps, other HVAC equipment and the direct digital control system that manages the equipment.

Key responsibilities include:

- Respond to daily service requests (work orders)
- Assist journey level trades to diagnose, troubleshoot and service building automation systems (BAS) and electrical/mechanical equipment of all types found on campus. These are mechanical,

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electrical and computerized equipment used to perform energy management and HVAC climate control

- Use computer to document service work performed
- Assist journey level trades in the removal or installation of electrical/mechanical building control equipment and systems
- Assist journey level trades involved in all facets of small mechanical equipment and BCS projects
- Provide high level of customer service

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- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact