

University Police Communications and Security Specialist  
1 (NYS HELPS)  
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=252683>

Downloaded On: Feb. 5, 2025 8:03pm

Posted Feb. 5, 2025, set to expire Aug. 4, 2025

<b>Job Title</b>	University Police Communications and Security Specialist 1 (NYS HELPS)
<b>Department</b>	The University at Buffalo
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Feb. 5, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Public Safety
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/55666">https://www.ubjobs.buffalo.edu/postings/55666</a>

**Apply By Email**

**Job Description**

Are you passionate about ensuring the safety and security of a diverse and vibrant community? Do you thrive in fast-paced environments where every day brings new challenges and opportunities to make a difference? If so, then the University at Buffalo University Police Department wants you to join our team as a Communications and Security Specialist 1!

As a key member of our team, you will play a crucial role in maintaining the safety and security of our campus community. From coordinating emergency responses to providing support during special events, your contributions will directly impact the well-being of thousands of students, faculty, and staff.

· In this role you will use a computer-aided dispatch and RMS system to receive emergency calls from the public requesting police, fire, medical or other emergency services.



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- Determine the nature and location of the emergency; determine priorities, and dispatch police or other emergency units as necessary and in accordance with established procedures.
- Receive and process emergency calls, maintain contact with all units on assignment, maintain status and location of police and fire units.
- Monitor direct emergency alarms and answer non-emergency calls for assistance.
- Enter, update and retrieve information from a variety of computer systems.
- Receive requests for information regarding vehicle registration, driving records and warrants, and provide pertinent data.

Join us in creating a safe and welcoming environment where everyone can thrive. Apply now and be a part of something extraordinary at the University at Buffalo Police Department.

This is part of the **New York Hiring for Emergency Limited Placement Statewide (NY HELPS)** program. The nature and variety of the activities depend on the area in which the position is assigned.

**Additional Information:**

1. Learn about our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
2. Learn more about what it looks like to be a part of the [University at Buffalo community](#).
3. Begin your career with us through the [NY HELPS](#) program.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**



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