

**Manager, Advancement Human Resources
Auburn University**

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Posted Feb. 3, 2025, set to expire Oct. 31, 2025

Job Title	Manager, Advancement Human Resources
Department	Advancement Talent and Culture O&M
Institution	Auburn University Auburn, Alabama

Date Posted	Feb. 3, 2025
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Application Deadline	Open until filled
Position Start Date	Available immediately

Job Categories	Director/Manager
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Academic Field(s)	Human Resources
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Job Website	https://www.auemployment.com/postings/51022
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Apply By Email

Job Description

Auburn Advancement is excited to begin the search for a Manager of Advancement Human Resources to join our operations and strategy team! Reporting to the Senior Manager of Advancement Human Resources, you will partner and lead the delivery of HR support for the Advancement unit, ensuring alignment with organizational goals and embedding the core values of collaboration, innovation, purpose, and production into every HR process. You will ensure that all employees are equipped to thrive in a dynamic environment and serve as a key partner to the Senior HR Manager of Advancement in implementing HR strategies that support the Advancement mission.

What You'll Do:

- **Ensure Compliance & Purpose:**
 - Partner with the Senior Manager Human Resources to assist with oversight of human resource functions, including policy and program administration, compliance, and processes.

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- Work with AU's central human resources to ensure compliance with university, federal, and state regulations, providing consistent application throughout the department
- **Innovate & Manage Performance:**
 - Direct supervisors and managers in the performance management process, helping them to effectively use tools and skills designed to improve performance.
 - Assist with creating and administering HR-related training and analyze HR data to support the development of innovative strategies.
- **Collaborate & Support Employee Relations:**
 - Advise supervisors and managers on employee relations issues, providing coaching and guidance on performance management, corrective counseling, and performance improvement plans.
 - Build strong relationships across Advancement units and with AU's central human resources, ensuring effective communication and collaboration.
- **Champion Philanthropy:**
 - Support the overall mission of Advancement by ensuring that HR practices contribute to a culture of excellence and commitment to Auburn University's philanthropic goals.
 - Foster an environment where employees feel valued, engaged, welcome, respected, and aligned with the institution's mission, enhancing their capacity to contribute to the success of Advancement initiatives.

Why You'll Love It Here:

- **Impactful Work:** Your efforts will directly contribute to the growth and success of Auburn University and its priorities.
- **Collaborative Environment:** Join a team of dedicated professionals who are committed to making a difference.
- **Purpose Driven Work:** Align your passion and fulfillment to your work, where you're trusted to reach your full potential and achieve your pinnacle career experience.
- **Culture by Design:** Thrive in a culture that champions respect, accountability, and professional development.

Now is the perfect time to join Auburn Advancement, a dynamic team encompassing Operations and Strategy, Culture and Talent, Engagement, Philanthropy, and Communications. Under the visionary leadership of Senior Vice President Rob Wellbaum - a seasoned and respected advancement professional - our organization is set to revolutionize the future of Advancement.

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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