

Maintenance Assistant, Campus Operations  
University at Buffalo, The State University of New York

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Posted Jan. 31, 2025, set to expire Aug. 4, 2025

<b>Job Title</b>	Maintenance Assistant, Campus Operations
<b>Department</b>	Campus Operations
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Jan. 31, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/55580">https://www.ubjobs.buffalo.edu/postings/55580</a>

**Apply By Email**

**Job Description**

This candidate should expect to perform routine inspections, preventative maintenance, routine installations, and repair tasks on a combination of mechanical, electrical, plumbing and motor equipment associated with the heating and cooling equipment on campus. The Incumbents may also perform journey-level activities, under supervision, or after receiving detailed instructions, to learn and perfect their skills.

Key responsibilities include:

- Perform routine inspections of boilers, chillers, cooling towers, pumps and other HVAC components and systems for correct operation.
- Take readings on meters and gauges to ensure proper operation.
- Check air compressors, blow down and add oil as needed.
- Perform routine preventative maintenance of boilers, chillers, cooling towers, pumps, strainers

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and other HVAC components and systems.

- Assist in the maintenance and repair of chillers, boilers, pumps, valves, and other HVAC plumbing, electrical and mechanical equipment.
- Respond to calls concerning mechanical, electrical or plumbing breakdowns to troubleshoot the problem, make necessary repairs or advise the appropriate authority regarding the problem.
- Operate and test water softeners and boiler water for correct limits.

### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our [benefits website](#) to learn about our benefit packages.

### **About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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