

Lab Coordinator
University at Buffalo, The State University of New York

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Posted Jan. 16, 2025, set to expire Aug. 4, 2025

Job Title	Lab Coordinator
Department	Psychology
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Jan. 16, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coordinator
Academic Field(s)	Research/Technical/Laboratory
Job Website	https://www.ubjobs.buffalo.edu/postings/55258

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Job Description

The [Buffalo Early Learning Lab](#), at the University at Buffalo (PI: Dr. Federica Bulgarelli) is seeking an excited, competent, and detail-oriented full time lab coordinator to be an active member of our research team. The lab coordinator will assist with empirical research in the lab, which focuses on language learning in multiple contexts, using a variety of approaches and populations.

The position involves interacting with families, infants and toddlers, as well as adult participants and a team of researchers from the undergraduate to the postdoctoral level. Methodologies include looking time paradigms (with infants and toddlers), eye tracking (with infants, children, and adults), and corpus analyses.

Primary responsibilities of the lab manager:

- Support an ongoing NIH National Institute of Child Health and Development R21 focused on how

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- infant language learning is influenced by older children,
- Assisting graduate students, postdocs and the PI in designing, creating, running, and analyzing experiments with infants, toddlers, and adults,
 - Assisting in recruitment and building of a participant database,
 - Involvement in planning lab events and meetings, as well as outreach events in the community,
 - Organizing tasks, Institutional Review Board (IRB) protocols, and records in the lab

The lab coordinator will also have opportunities for contribution to ongoing research projects, leading to the possibility of contributing to scientific presentations and publications. This is an ideal position for a highly motivated and enthusiastic individual looking to further their research experience. The ideal candidate has the ability to work both independently and collaboratively; is detail-oriented with strong organizational skills; is able to problem solve creatively and is enthusiastic about developmental research.

The position could include some non-traditional hours and possible travel to local museum to accommodate data collection and supervision, but this will be worked out on a case-by-case basis. This is a one year renewable position, with a 2-year desired commitment, further extendable depending on fit and funding.

The position is open until filled, but review of applications will begin February 17, 2025.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about the great [benefits](#) the University at Buffalo has to offer.

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About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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