

Police Sergeant (5314U), University Police - 75497
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=251674>

Downloaded On: Jan. 17, 2025 11:56pm

Posted Jan. 15, 2025, set to expire May 14, 2025

Job Title	Police Sergeant (5314U), University Police - 75497
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Jan. 15, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Public Safety
Apply Online Here	https://apptrkr.com/5928691

Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

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We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

The University of California Police Department provides a full range of law enforcement services in support of the academic and public service missions of the University of California, serving a diverse community of more than 45,000 students and over 21,000 faculty & staff in the vibrant City of Berkeley, at the heart of the San Francisco Bay Area. In addition to the traditional role of a police department, we also carry out a variety of proactive educational, outreach and crime prevention programs. We pride ourselves in a professional and high-quality delivery of service, which we provide with sensitivity to the unique concerns of the University community.

At the Berkeley campus, we employ approximately 50 sworn peace officers, 70 full time civilian employees and 75 part-time students. We are interested in ethical, intelligent, creative and motivated candidates who possess the desire and talent required to address the unique challenges of our urban campus environment. We offer a wide variety of assignments and a public service experience unlike any other agency.

Position Summary

Involves protecting life and property, maintaining security and order, and preserving the general welfare of the organization. Engages in a variety of police activities such as patrolling, investigation, law enforcement, crime prevention and detection. Certified and conforms to the California Commission on Peace Officers Standards and Training (POST).

Application Review Date

The First Review Date for this job is: 01/27/2025.

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Responsibilities

Participates in the development and monitoring of operational and budget processes.

- Directly supervises, trains, assigns, inspects and evaluates a team of police officers and/or other assigned personnel on a daily basis, and fulfills other duties as described.
- Delegates responsibilities and balances workloads as necessary to accomplish unit and department goals. Reviews and approves the work of assigned personnel.
- Counsels assigned personnel and takes progressive and/or appropriate corrective action when necessary.
- Recommends employees for commendation and discipline as appropriate.

Participates in the development, implementation and revision to work methods and individual or group productivity targets to fulfill established goals in a manner consistent with the mission of the department and the University.

- Determines work schedules, priorities and activities for the unit or team.
- Ensures compliance with applicable law, regulation and policy.
- Monitors work conditions and environments to ensure compliance with health and safety standards.
- Communicates and coordinates efforts and new information or feedback within the chain of command and across department units.

Serves as the functional supervisor for other department employees of lower rank or classification in the absence of the normally designated supervisor.

- Provides necessary command and control for the department and/or the campus in the absence of a ranking officer or other University officials or authorities.
- May conduct internal administrative investigations as assigned.

Performs the functions of a Police Officer as needed, including uniformed and armed patrol on foot and by vehicle, responding to calls for service and self-initiating activity, making arrests and conducting investigations, preparing police reports and other documentation, testifying in court or other legal and administrative proceedings, and maintaining custody and properly handling evidence and property.

Participates with the Lieutenant or unit manager in the development of policy, budget and other

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planning for the unit.

- Participates in the recruiting and hiring process for new employees.
- Recommends new procedures, technologies or functions to improve efficiency and effectiveness.
- Procures and maintains equipment and supplies.

Supervises the proper and efficient delivery of public safety and law enforcement services.

- Maintains and reviews activity logs and other records.

Ensures all records, including confidential items and electronic data, are securely handled, stored, accessed and released only in compliance with applicable law and policy.

- May serve as the department's representative in court appearances, audit responses or other legal and administrative proceedings as necessary.

Compiles and analyzes statistics for departmental and campus reports and other purposes as assigned.

During or in preparation for civil unrest, disaster or other significant police operations, serves as a squad leader or in a leadership position within the emergency plan and the Incident Command System, or performs other assigned functions.

Required Qualifications

- Three (3) or more years of experience as a sworn police officer.
- Experience performing all aspects of police officer functions.
- Knowledge of law, regulation and University policy regarding public safety and law enforcement functions.
- Knowledge of modern policing issues, philosophies, practices and trends as applied within the University environment.
- Ability to communicate effectively in person and in writing.
- Ability to take decisive action based upon sound judgment.
- Ability to supervise and train staff in the relevant and necessary aspects of their duties.
- Ability to operate computers and other relevant or specialized technology.
- Knowledge of use and legal application of firearms and other police weapons, equipment or tools.

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- Ability to work rotating shifts in all weather conditions and during extended periods of disaster or civil disorder.
- Ability to safely operate motor vehicles.
- Ability to credibly represent the police department in an official capacity.

Education:

- High School Diploma and/or equivalent experience/training.

License/Certificate

- Possession of a POST Basic certificate and successful completion of probationary period. Earns POST Supervisory certificate by completing a POST-certified 80- hour Supervisor course within one year of appointment and serving as a Sergeant for two years.
- Ability to successfully complete other training or prerequisites as required by regulation, law or policy.
- Hold an Intermediate POST certificate by the time of appointment.

Other:

- Is at least 21 years of age and is a US citizen or has permanent resident alien status and achieves citizenship within three years.
- Has no felony conviction or other legal restrictions on the ability to carry firearms or to perform other work responsibilities.

Preferred Qualifications

- Bachelor's degree in related area and/or equivalent combination of education, training, and experience.

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid biweekly at an hourly rate and is eligible for UC Benefits.

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For information on the comprehensive benefits package offered by the University, please visit the University of California's https://apptrkr.com/get_redirect.php?id=5928691&targetURL=

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$76.01 (Step 1) - \$92.45 (Step 5).

How to Apply

- To apply, please submit your resume and cover letter.

Driving Required

- A valid driver's license and DMV check for driving record is required.

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Diversity Statement

Please include, as part of your application a brief (1-2 paragraph) statement on your contributions to diversity, equity, inclusion, and belonging in your professional experience.

Advancing diversity, equity, and inclusion are fundamental to our UC Berkeley Principles of Community, which states that "every member of the UC Berkeley community has a role in sustaining a safe, caring, and humane environment in which these values can thrive."

Other Information

- This is not a visa opportunity.
- This recruitment has 5 openings.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Physical Exam

- Employment is contingent upon passing a medical and psychological evaluation.

Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

Misconduct

SB 791 and AB 810 Misconduct Disclosure Requirement

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: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

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[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

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The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the https://apptrkr.com/get_redirect.php?id=5928691&targetURL=U.S. Equal Employment Opportunity Commission poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A



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