

Phlebotomist, Medicine
University at Buffalo, The State University of New York

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Posted Dec. 24, 2024, set to expire Aug. 4, 2025

Job Title	Phlebotomist, Medicine
Department	Medicine
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Dec. 24, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Health Services
Job Website	https://www.ubjobs.buffalo.edu/postings/54892

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Job Description

The [Department of Medicine](#), Division of Population Health within the Jacobs School of Medicine and Biomedical Sciences seeks a **Phlebotomist**. In this role as a Phlebotomist, you will be working to provide clinical care, health education, and serve as a phlebotomist at various community sites under the direction of leadership.

Primary Functions

- Greet and register research participants. Obtain and/or update registration information and referrals or authorizations as necessary.
- Conduct biometric screens at various participant & community locations. Biometric tests may include a fingerstick OR venipuncture blood draw, as well as blood pressure, height, and weight measurements.
- Ensure all supplies and equipment are in working order and provided to participants on day of

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screen.

- Collect data from research participants and perform data entry duties.
- Be responsible for biometric data being delivered to the Division.
- Schedule clinic appointments and ancillary tests and maintain appropriate scheduling information.
- As part of and in collaboration with the study program staff team, assist in recruitment efforts including completing recruitment calls, conducting eligibility screening, and performing data collection during patient participant initial visit and on-site follow-up visits.
- Act as liaison between community sites and the Division to recruit patients for participation and between study participants and the PI regarding consent forms.
- Compile and maintain research files and related records as part of the program staff team.
- Assist health educators in providing health education at community sites.
- Ensure compliance/adherence to the Institutional Review Board (IRB) and UB's policies, requirements, legal contracts, and HIPAA regulations.
- Demonstrates and provides excellent customer service.
- All other clinical and research related duties as needed.

Knowledge - Skills - Abilities

Knowledge of biology, clinical judgment, medicine, cultural awareness, and consulting. Medical documentation, interpersonal, practice-based learning and improvement, empathy, and decision-making skills.

Work Hours: Full-time role with expectations for coverage during core business hours and flexibility required as necessary to accommodate business needs.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach

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others every day. Visit our website to learn more about the [University at Buffalo](#).

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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