

Call Center Patient Representative, Clinic Operations  
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=250175>

Downloaded On: Dec. 11, 2024 8:49pm

Posted Dec. 9, 2024, set to expire Aug. 4, 2025

<b>Job Title</b>	Call Center Patient Representative, Clinic Operations
<b>Department</b>	Clinic Operations
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Dec. 9, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Health Services
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/54628">https://www.ubjobs.buffalo.edu/postings/54628</a>

**Apply By Email**

**Job Description**

The University at Buffalo [School of Dental Medicine \(SDM\)](#) is seeking a **Call Center Patient Representative** with exceptional customer service skills. The candidate must have effective verbal communication skills to work with diverse population.

Duties and responsibilities will include:

- Processing applicants submissions
- Following up to schedule appointments in a busy university clinical setting
- Understanding of medical insurance

**Learn more:**



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- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact