

Medical Assistant (NY HELPS), Health Services
University at Buffalo, The State University of New York

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Posted Dec. 5, 2024, set to expire Aug. 4, 2025

Job Title	Medical Assistant (NY HELPS), Health Services
Department	Health Services
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Dec. 5, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Health Services
Job Website	https://www.ubjobs.buffalo.edu/postings/54587

Apply By Email

Job Description

The Division of [Student Life](#) is inviting applications for the **Medical Assistant** position within Student Health Services. In this role, you will perform clinical, laboratory and clerical support activities.

Your responsibilities include:

- Performing CLIA-waived, point of care laboratory testing and phlebotomy.
- Completing reception and clerical activities in support of patient care.
- Completing the patient rooming process.

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Our team recognizes the advantages diverse perspectives and backgrounds bring to the workplace. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our [benefits website](#) to learn about our benefit packages.

About Student Life

As a member of Student Life, you will join service professionals, all driven by one shared set of values designed to help ensure students' well-being, create a safe and supportive environment and promote student success. In Student Life, growth is a shared passion. We aim for excellence, thinking big and going bold. We pursue our goals tenaciously while stewarding the student experience. We build communities and advance diversity in all forms. We encourage discovery and celebrate success.

University at Buffalo is an affirmative action equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact