

Grounds and Horticultural Technician - Pool
Mt. San Antonio College

Direct Link: <https://www.AcademicKeys.com/r?job=249769>

Downloaded On: Dec. 4, 2024 1:57pm

Posted Dec. 2, 2024, set to expire Mar. 27, 2025

Job Title	Grounds and Horticultural Technician - Pool
Department	Grounds
Institution	Mt. San Antonio College Walnut, California
Date Posted	Dec. 2, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Apply Online Here	https://apptrkr.com/5836197
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Job Description	

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Grounds and Horticultural Technician - Pool

Position Number: T-018-2024

Department: Grounds

Job Category:

Time (Percent Time):

Term (months/year):

Current Work Schedule (days, hours): Monday - Friday; 4:30 am to 1:00 pm

Salary Range:

Salary:

Shift Differential:

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Open Date: 07/01/2024

Initial Screening Date:

Open Until Filled: No

Application Procedure:

Complete application packets will be accepted until the position is filled; however, applications submitted by 11:59 p.m. (PST) on the listed Close Date are assured consideration. Applicants must submit all of the following materials online:

1. Mt. San Antonio College online application.
2. A detailed resume that summarizes educational preparation and professional experience for the position.

Health & Welfare:

Persons employed for temporary employment are not eligible to participate in the College's Health and Welfare plan or option fringe benefit plan in conjunction with their employment. Human Resources will track the eligibility requirements under the Affordable Care Act (ACA). Should a person meet the eligibility requirements, Human Resources will initiate an open enrollment period to enroll an ACA designated medical plan.

Basic Function/Overview:

Essential Duties/Major Responsibilities:

1. Prepares soil, plants, and maintains a variety of landscaping and plant materials for the beautification of college grounds as assigned; plants, cultivates, prunes, sprays, fertilizes, and irrigates flowers, trees, grass and shrubs; hoes and pulls weeds and rakes leaves; edges walkways; sweeps, picks up and disposes of cuttings, branches, leaves, and other debris following assigned tasks.
2. Ensure and maintain the healthy growth and attractiveness of diverse plant material by cultural practice; establish and maintain flower beds and care for ornamental plants, annual and perennial flowers, shrubs, trees, and campus turf.
3. Uses professional pruning techniques (Pinch, thin, hedge) to appropriately shape or form vegetation for healthy growth and aesthetics.

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4. Assess and report the irrigation needs of the plants, trees, shrubs, and landscape to assist in healthy growth and performs minor irrigation repairs.
5. Properly assess site conditions, pest problems, and apply the appropriate treatment for pest control and insect problems, weed abatement, fungi, and other hazards damaging to vegetation in accordance with all applicable requirements.
6. Operates a variety of grounds maintenance equipment to fill, grade, level, roll, and prepare grounds for planting, such as various hand tools, edgers, line trimmers, blowers, hedge shears, chain saws, mowers, spreaders, sprayers, rototillers, aerators, utility vehicles, trucks, loaders, tractors, sweepers, and riding mowers; mows assigned lawn areas utilizing appropriate equipment.
7. Transports sand, dirt, fertilizer, fuel, pesticides, tools, equipment, and other materials to and from various sites as directed; spreads fertilizer, sand, soil, mulch, and other materials utilizing appropriate equipment.
8. Performs minor preventive maintenance and minor repairs on grounds equipment; checks fluids and ensures proper lubrication of equipment; defers regular maintenance and repairs to the mechanics.
9. Performs a variety of duties in the removal of litter and trash from landscape and hardscape areas, blowing, sweeping, and general debris removal of all exterior hardscape areas.
10. Estimates amounts of materials and labor; provides recommendations regarding needed parts and supplies.
11. Records and maintains work and material records.
12. Observes safe work methods and makes appropriate use of related safety equipment as required.
13. Maintains work areas in a clean and orderly condition, including securing equipment at the close of the workday.
14. Provides needed information and demonstrations concerning how to perform certain work tasks to new employees.
15. Learns and applies emerging technologies and, as necessary, to perform duties in an efficient, organized, and timely manner.
16. Performs other related duties as assigned.

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Minimum Qualifications/Education & Experience:

Equivalent to the completion of the twelfth (12th) grade and one (1) year of experience of performing grounds keeping duties.

Working Environment:

Employees work in the field and/or facilities, including parking lots, traffic medians, and other areas in or near vehicle and pedestrian traffic. Employees are occasionally exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

Physical Demands:

Must possess mobility to work in the field as well as around various District facilities, to operate a motor vehicle and drive on surface streets; strength, stamina and mobility to perform medium to heavy physical work, operate varied hand and power tools and construction equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves field work requiring frequent walking at landscape site areas to identify problems or hazards. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites; lift, move, and carry materials and equipment weighing up to 50 pounds, and heavier weights with the use of proper equipment.

Hazards:

Conditions of Employment:

The person holding this position is required to be present on Mt. San Antonio College's campus to perform all essential duties and responsibilities.

Notice to all prospective employees - The person holding this position is considered a mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in Administrative Procedure 3518, titled Child Abuse Reporting, as a condition of employment.

As required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics



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Act, the Mt. San Antonio Community College Annual Security Report is available here: [Mt. SAC Annual Security Report](#).

The person holding this position is considered a Responsible Employee' under Title IX of the Educational Amendments Act of 1972 and is required to report to the College's Title IX Coordinator all relevant details reported to him or her about an incident of alleged sexual misconduct including sexual harassment, sexual assault, dating and domestic violence and stalking.

Typing Certificate Requirements:

Special Notes:

Foreign Transcripts:

Inquiries/Contact:

For more details about this position, please contact:

Human Resources

1100 N. Grand Avenue, Walnut, CA 91789-1399.

Phone: (909) 274-4225

E-mail: employment@mtsac.edu

Conflict of Interest:

Mt. San Antonio College employees and the Board of Trustees members shall not engage in any employment or activity that is inconsistent with, incompatible with, or in conflict with Mt. San Antonio College's Administrative Procedures (AP 2710 Conflict of Interest, AP 2712 Conflict of Interest Codes).

Cancel RTF Policy:

To apply, visit <https://hrjobs.mtsac.edu/postings/13252>



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

Mt. San Antonio College

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