

Laborer
Erie Community College

Direct Link: <https://www.AcademicKeys.com/r?job=249519>

Downloaded On: Feb. 11, 2025 5:26pm

Posted Nov. 25, 2024, set to expire Apr. 9, 2025

Job Title	Laborer
Department	Building & Grounds (Maintenance & Housekeeping)
Institution	Erie Community College Buffalo, New York
Date Posted	Nov. 25, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://ecc.wd5.myworkdayjobs.com/en-US/CareerOpportunities/job/North-Campus---Williamsville/Laborer_J0002350
Apply By Email	
Job Description	

Department:Building & Grounds (Maintenance & Housekeeping)

Salary/Hourly:\$36,512.00 Annual

Union/Position Status:AFSCME FT

Posting Closing Date:December 15, 2024

Applications must be submitted by 11:59 PM the evening**before the posting closing date.**

Please note that the posting will close at midnight (12:00 AM) on the posting closing date.

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JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

The work involves performing routine manual work requiring physical endurance and willingness to perform a variety of routine and repetitive tasks. Direct supervision is received from a variety of higher-ranking employees who make work assignments and review work completed. Direction may be exercised by this class over part-time, seasonal and lower ranking maintenance and learning personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Cleans and services buildings by sweeping and mopping offices, halls, stairways, etc.;
- Waxes and buffs floors with mechanical equipment;
- Oils, lubricates or greases motors such as found in engine rooms, laundry, elevators, etc.;
- Cleans lighting fixtures, replaces light bulbs, and washes windows, moves furniture and equipment and washes walls;
- Assists with outside work such as sweeping walks, shoveling snow, cutting lawns, trimming hedges, etc.;
- Loads and unloads trucks;
- Cleans and performs minor maintenance on trucks, tractors, and tools, including changing tires, checking fluid levels, etc.;
- Picks up and disposes of trash or soiled linen;
- Complies with various Occupational Safety and Health Administration laws and regulations, including reading and understanding Material Safety Data Sheets (MSDS) relating to hazardous materials and other substances;
- Delivers clean linen;
- Acts as a messenger.

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KNOWLEDGE, SKILLS AND ABILITIES:

Candidates must be able to demonstrate awareness and sensitivity towards promoting an inclusive and diverse learning environment. Working knowledge of the maintenance and repair of buildings, fixtures, and equipment; ability to make a variety of simple repairs and adjustments to buildings and equipment; ability to lift medium weights; willingness to perform routine manual work; willingness to work under all weather conditions; physical endurance; physically capable of performing the essential functions of the position with or without reasonable accommodation.

MINIMUM QUALIFICATIONS:

Applicants must be able to perform moderately heavy physical labor, and be able to read, write and understand the English language.

SPECIAL REQUIREMENTS:

Official transcripts will be required for successful candidates within 30 days of hire.

The shift for all 4 positions is 7 am - 3 pm, Monday - Friday.

Contact Human Resources at (716) 851-1840 with any questions.

Our mission to offer quality education includes exposing our students to a diverse range of cultures, experiences and expertise. At SUNY Erie Community College, we value diversity and encourage applicants from all backgrounds to apply.



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Notice of Non-Discrimination

SUNY Erie Community College does not discriminate in admission, employment, or in the administration of any of its policies and programs on the basis of race, color, religion, national origin, age, sex, gender, gender expression, gender identity, pregnancy, disability, sexual orientation, familial status, military status, domestic violence victim status, predisposing genetic characteristics, veteran status, criminal conviction, or any other characteristics protected by law. This applies to all students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting the Civil Rights Compliance Officer listed below. Retaliation against a person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited.

The following individual has been designated to handle inquiries regarding the College's non-discrimination policies:

Civil Rights Compliance Officer

Human Resource Department

North Campus

6205 Main Street

Williamsville, NY 14221

(716) 270-5735

For further information on notice of non-discrimination, please contact:

New York Office



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United States Department of Education

Office for Civil Rights, 32 Old Slip 26th Floor,

New York, N.Y., 10005-25010;

Tel (646) 428-3800; Email: OCR.NewYork@ed.gov.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact