

Procurement Manager University of Kentucky

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Downloaded On: Nov. 15, 2024 12:15pm

Posted Nov. 14, 2024, set to expire Nov. 21, 2024

Job Title	Procurement Manager
Department	3DP00:Purchasing
Institution	University of Kentucky Lexington, Kentucky
Date Posted	Nov. 14, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Legal Services Health Services Finance/Investment Management
Job Website	https://ukjobs.uky.edu/postings/559661

Apply By Email

Job Description

This position is responsible for and plans, organizes, and manages the procurement process for all UK HealthCare procurement duties handled in the University of Kentucky Central Procurement. This individual will be responsible for staff that purchase goods and services. The individual must be well organized, detail oriented, motivated and possess excellent communication skills, both oral and written, and excellent human relations/interpersonal skills. This individual is responsible for administering and interpreting purchasing law, and frequently interacts with executive administrators.

Important Note: This position is relevant to operations of UK HealthCare (UKHC) and follows requirements for UKHC administrative regulation A09-055 for Plan B staffing during University emergencies. Employees are considered designated employees unless specifically exempted. Employee shall be notified of their status at the time of hire and during annual evaluations and will be required to sign Attachment A as requirement for the administrative regulation A09-055.



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There is an internal employee being considered for this position (IEBC).

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact